

National Minutes and Information from National Council

May 2022

MINUTES AND INFORMATION FROM NATIONAL COUNCIL MEETING

Sunday 22 May 2022

Microsoft Teams

| PRESENT: | National Executive |
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| | National President Marg Woodhouse , National Vice Presidents Evelyn Berg and Elizabeth Birch |
| | National Councillors |
| | Brenda Caligeros NSW Northern Rivers; Robyn Garard Brisbane and Surrounds; Pauline Glover Metropolitan Adelaide and Surrounds including Sunraysia; Sandra Jankovskis Macarthur, Southern Highlands & Illawarra region including Wollongong; Jean Jennings The Sunshine and Fraser Coast; Bev Orgill North and Western Metropolitan Melbourne & North and Western Country; Lorraine Thomson Gold Coast and Darling Downs |
| | Advisors |
| | Sally Cronberger New England and North Central NSW; Lyn Geer South Eastern Metropolitan Melbourne to the Mornington Peninsula & Gippsland; Lyn Gerstenberg NSW South Coast Berry to Eden; Cynthia Guyenette Upper Mid North Coast and Clarence Valley Region; Franci Morsink Sydney North Shore & Northern Beaches; June Weise Canberra and surrounding areas; Jennie Wynd Central & Eastern Metropolitan Melbourne |
| | National Office |
| | VIEW National Manager - Maryanne Maher |
| | Administration Coordinator - Linda Custer (Minute Secretary) |
| | Business Analyst - Olga Shkuropatova |
| APOLOGY | National Councillor: Joan Coleman Metropolitan Adelaide and Surrounds including Sunraysia |
| | Advisors: Judith Hemmingway Lower Mid North Coast of NSW and Inland; PNP Anne-Louise O'Connor Hunter/Central Coast Region, NSW Central Tablelands, Central and Western Slopes and Western Plains and Riverina, MIA, Snowy Mountain Foothills and South to Victorian border; PNVP Toni Thomas Western Sydney Region; Kay Underwood Central and Southern Sydney; PNVP Gloria Walter Western Sydney Region; |
| GUESTS PRESENT | Trish Heuston The Smith Family Growing Careers Project, Project Officer |
| | Michael Tarquinio The Smith Family Acting National Media Manager |
| 1. WELCOME | 1 |
| | National President, Marg Woodhouse began the May National Council meeting by acknowledging the many traditional lands on which all the National Councillors and Advisors were gathered across the nation. Marg noted that she was speaking from the Bellarine Peninsula, Victoria <i>and acknowledged</i> the <i>Wathaurung and Wurundjeri people of the Kulin nation</i> and paid her respects to their Elders, past, present and emerging. |

| | A special mention was made to Past National Vice President's Toni |
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| | Thomas and Gloria Walter who accepted Advisor roles for Area Western Sydney Region (NE02 and NE01 respectively) and to Past National Councillor Kay Underwood who accepted an Advisor role for Clubs in the Central and Southern Sydney area (Area ND). |
| | Marg commented that it has been really pleasing to see VIEW Clubs return to regular meetings and fun activities this year especially some of the larger gatherings such as Area Galas and Zone Conferences, making special mention of: |
| | Doug Taylor attended VIEW Gala function |
| | Earlier this month Doug Taylor The Smith Family CEO attended the Macarthur, Southern Highlands and Illawarra region (Area NB) Gala luncheon with over 140 local members. |
| | He said that it was a pleasure to be able to personally thank VIEW members for their contributions to The Smith Family's work and support of families and children living with disadvantage, especially after what we've all been through in the last few years. |
| | VIEW Executive - Travel |
| | VIEW Executive have enjoyed visiting Club functions, meeting members, sharing information at a number of events. See VIEW in the Community including Events (4.3) report for details. |
| | National Reconciliation Action Week - 27 May- 3 June |
| | Marg commented that over the past couple of months, she had been part of The Smith Family National Reconciliation Week (NRW) Working Group see Acknowledgement of Country (8.1) report for details. |
| | Marg also noted: |
| | Promoting VIEW in the community & attracting new members |
| | Since the beginning of the year, Many VIEW Clubs have increased their membership with some able to increase their <i>Learning for Life</i> sponsorship. |
| | She encouraged all to promote their clubs and share the message of connecting in community, as new members bring new ideas help to keep clubs vibrant. |
| | Succession planning |
| | She encouraged the National Councillors in their Areas to be looking for their replacements and for Zone Councillors, to do the same. |
| | VIEW National Convention in Adelaide on 9-11 September 2022 |
| | The VIEW Executive are looking forward to VIEW National Convention in Adelaide in September and asked all Councillors/Advisors to promote Convention to all clubs and members. |
| 2. MINUTES AND | BUSINESS ARISING |
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| | Minutes - National Council ratified the minutes of the February 2022 meeting. |

| | Accepted Unanimously |
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| 3. NATIONAL CO | DUNCIL LEARNING FOR LIFE STUDENT – UPDATE |
| | Sandra shared information about Jessica the <i>Learning for Life</i> student sponsored by the National Council and advised that she received a Thank You card from Jessica. |
| 4. SUB-COMMIT | TEES |
| 4.1 Resolutions | National Vice President Evelyn Berg spoke to a paper circulated prior to the meeting. |
| | Resolutions |
| | To locate template letters and wording of the current (2020-21) Resolutions: |
| | Safe affordable housing for women and children Reduce the use of Plastic to assist our environment nationally Better support for students to prepare for their post-school futures |
| | see http://view.org.au/who-we-are/resolutions/. |
| | A full list of Resolutions debated at Convention since 1965 are located on VIEW website: [http://view.org.au/media/11246/resolutions-debated-at-convention-from-1965.pdf], |
| | VIEW has received a number of responses from relevant Government departments in relation to our 2020-21 Resolutions. |
| | Resolutions 2022-23 |
| | Evelyn noted that the Resolution cycle for 2022-23 has begun. Resolutions help to promote and raise awareness of VIEW amongst the public, communicating to prospective members that we are a "thinking" women's organisation. |
| | In March, VIEW Clubs received ' <i>The Voice of VIEW</i> ' inviting Clubs and members to submit motions for potential resolutions. Clubs may like to consider resubmitting previous unsuccessful motions with amendments/updates. |
| | All VIEW Clubs/members are encouraged to submit a motion/resolution on a relevant National issue before 25 November 2022 . National and Zone Councillors are asked to encourage clubs to prepare motions for submission to the sub-committee. |
| | Note : no resolutions will be debated at the 2022 VIEW National Convention and will be debated in 2023. |
| 4.2 External Relations | National Manager Maryanne Maher spoke to a paper circulated prior to the meeting in relation to National Women's Alliances. |
| | Prior to the recent election eS4W produced the following paper - <i>"Eliminating the gender and superannuation gap - one Step to achieve lifelong economic wellbeing"</i> about closing the superannuation gaps between women and men, eliminating the gender pay gap and other steps for women to achieve financial security on retirement. This paper and other links to similar policies addressing women's economic security |

| | are available (https://www.security4women.org.au/eliminating-the-gender- |
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| | superannuation-gap/) |
| | Equality Rights Alliance (ERA) – produced a Budget 2022 Summary and Women's Budget statement – which is available at (<u>http://www.equalityrightsalliance.org.au/wp-</u> <u>content/uploads/2022/02/Pre-budget-Submission-Final-2022.doc</u>) |
| | The first ERA face to face members meeting since 2019 will be held on 2-3 June in Sydney and the ERA work plan for 2023 will be finalised. |
| 4.3 VIEW in the | National Vice President Elizabeth Birch spoke to a paper circulated prior to the meeting. |
| Community incl Events, New Clubs | 2022 marks a century of The Smith Family creating better futures for Australian children living in disadvantage. |
| | VIEW Clubs have commenced holding activities at their Clubs, including fundraising events, to celebrate the Centenary with their local Smith Family communities. |
| | International Women's Day (IWD) - "Break the Bias". |
| | 2022 IWD functions were held in March in WA: West Coast, First Wave; SA: Gawler, VIC: Sunbury-Macedon Ranges, Drysdale; QLD: Bribie Island. NSW: Coolangatta/Tweed; Bonville-Boambee, Goulburn, Bateau Bay, Zone NA02 held a combined IWD and South West Sydney. |
| | VIEW Clubs' Smith Family Centenary celebrations, Club Birthdays and events |
| | March - (NSW) Sydney Eastern Suburbs, celebrated their 5 th birthday in Coogee. |
| | May (NSW) Marg Woodhouse travelled to Sydney to visit Western Sydney region. She attended the Springwood 56 th Birthday together with 65 VIEW members as well as Fiona Colluccio General Manager, The Smith Family NSW/ACT. |
| | While in Sydney, Marg met with local Sydney members from Sydney North Shore & Northern Beaches, Central and Southern Sydney and Western Sydney region. She also attended the Lithgow VIEW Club monthly meeting. She thanked PNVP Toni Thomas who hosted her during her stay in Sydney. |
| | Elizabeth Birch attended Yamba Day VIEW Smith Family Centenary celebration combined with the celebration of VIEW Club member Lyn Duckworth's 100 year Birthday. |
| | Galas and Zone Conferences. |
| | NSW: |
| | April - Northern Rivers (NJ02) Gala was attended by NVP Evelyn Berg via Zoom |
| | May - Macarthur, Southern Highlands & Illawarra (NB) Gala was attended by The Smith Family CEO Doug Taylor and Head of State and Territory Operations, Leonie Green and 140 members from 14 Local VIEW clubs. |
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QLD:

Evelyn Berg attended Brisbane and Surrounds (QA01) Zone Conference with 74 members. Alan Le May General Manager The Smith Family QLD introduced *Learning for Life* student Darien who is studying to be a Nurse.

VIC:

May - Gala for Clubs in Warragul, Phillip Island, Wonthaggi, Inverloch, Moe and Bairnsdale (Zone VB03) 70 members attended this event and celebrated The Smith Family's centenary.

Special guests included: PNVP Lyn Geer, Advisor South East Metropolitan Melbourne, Mornington Peninsula and Gippsland, Nathan Britt, LFL student completing a Science Degree at Melbourne University and his mother Jo Britt, and Terri English, Family Partnership Coordinator.

Event Notification

Clubs are asked to send through details of any events in the pipeline including The Smith Family Centenary to: PNVP Pat McRae (<u>pat.mcrae@bigpond.com</u>) and <u>view@thesmithfamily.com.au</u>, by completing the *Event* - *Notification for Insurance Form* available at <u>https://view.org.au/resources/forms/</u>. These details are recorded in the events Register for insurance purposes.

For ease of identification, Clubs are asked to include Full Club name & details along with the actual date of the event e.g. 2/5 etc. not e.g. 2^{nd} Tuesday.

There is concern that some Clubs are not completing the VIEW Event/Activities (Event - Notification for Insurance) Form, but just sending event information via email message. The VIEW Event/Activities (Event - Notification for Insurance) Form has been updated to allow for entry of multiple dates and increased space for times.

Invitations to the Executive

Invitations to the National Executive, for events and decade birthdays, are to be sent to National Office <u>view@thesmithfamily.com.au</u>.

VIEW Media

Articles in local media continue to portray the excellent coverage VIEW is receiving in many community publications. High quality photographs together with succinct reports promoting our members' activities, events and our local support of the work for The Smith Family are powerful tools to promote VIEW in the community to others and increase our profile.

VIEW members are reminded to use Media Releases which are provided to clubs throughout the year. The next media release relating to *The Smith Family Winter Appeal* will be available in late May. See National Office Update (7) of this report for details.

Volunteer Opportunity:

Student2Student – The Smith Family are looking for volunteers to assist with its out of hours child protection Hotline. The Smith Family's child safety measures a special hotline that operates for the participants or their parents to contact in the event of child protection incident. As a hotline volunteer you will answer calls to the service on one (or two) weekends

| | Saturday morning to Sunday afternoon from May to October 2022. Training |
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| | will be provided see: view.org.au for more details about the role and expectations. To express your interest please contact Paula Tinker at Paula.tinker@thesmithfamily.com.au. |
| 4.4 Promoting our | National President Marg Woodhouse spoke to a paper circulated prior to the meeting. |
| Promoting our Brand/ Speaker's Bureau | The Speaker's Bureau Sub-Committee are optimistic that 2022 will open up more opportunities for speaking engagements to spread the word about VIEW and our work with The Smith Family, and are encouraged by increased requests for the Speakers Kit. A few engagements have already been booked so things are starting to get back to normal. |
| | The principal aim of the speech is for it to be presented to an external audience with the National Councillor's presentation available for Club use. |
| | The Speaker's Bureau continues to encourage others to support The Smith Family and to join us and become involved in our work. |
| | If you would like to have the updated speech, please return your USB to ensure you have the current facts and figures to fully engage and inform your audience. If you have an opportunity to promote VIEW and The Smith Family, please contact PNP Gwen Wilton. |
| | Please forward contacts and/or details for speaking engagements to National Office and/or PNP Gwen Wilton, <u>gwenwilton@bigpond.com</u> . (12 Antill Street Picton NSW 2571) so that accurate records can be kept. |
| | Reports: |
| | April - Jeanette Cassidy, PNC, Northern Beaches NSW, presented to Crows Nest Probus Club on 21 April. Jeanette presented the speech together with three student videos which created good interest. |
| | Evelyn Berg, NVP, presented to Broadbeach Waters Probus Club at Southport Golf Club. The audience of 24 members were very interested to learn about The Smith Family and VIEW's involvement in the LfL program. They were also interested to know how The Smith Family was supporting students in flood affected areas. |
| | May - Joan Coleman, NC, SA, has also been invited by TSF General Manager, SA to speak at 'The Biggest Morning Tea' in May in Seaton, SA. |
| 4.5 | Maryanne Maher spoke to a paper circulated prior to the meeting. |
| Club Development | The development/creation of new VIEW Clubs is vital to the continued life and health of VIEW. |
| | Currently there are potential VIEW Clubs in: |
| | VIC: Leopold |
| | A recent interest meeting for Leopold saw 29 women attending with 7 joining VIEW. The Vic. Development Team are hoping that more will sign up before/at the next interest meeting. |
| | Claire Rowe, Family Partnership Coordinator from The Smith Family Geelong will speak at the June meeting. |
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| | ACT: Yerrabi |
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| | Yerrabi is approaching the required numbers to inaugurate with 20 members. Membership was slowed down due to COVID. They are meeting monthly with Guest Speakers and are also being invited to attend other Clubs in the Area's events. |
| | VIEW are keen to develop new clubs. If any members know of an area that would benefit from a VIEW Club please contact your Zone/National Councillor or Advisor. |
| | Club Inaugurals |
| | Two new clubs will be opening in Queensland in June: |
| | <i>Mackay VIEW Club</i> inaugural is on 15 June. PNP Jan Roberts moved to Queensland in 2020. As there was no VIEW Club in Mackay, Jan set about forming one. |
| | Bundaberg VIEW Club inaugural is on 22 June. A former Club in Bundaberg closed over 15 years ago. NC Jean Jennings received a query about a VIEW Club in Bundaberg resulting in several successful interest meetings. |
| 5. WORKING GR | OUPS |
| 5.1 History Working | National President Marg Woodhouse spoke to a paper circulated prior to the meeting. |
| Group | To maintain our VIEW Club history records, Zone and National Councillors are reminded to complete forms relevant to Club Inaugurals (or Closures) and forward to the History Working Group. History forms are available at https://view.org.au/resources/forms/. Some Clubs will be asked over the next couple of months to provide missing inaugural data. |
| | Requests for historical details of Clubs, can be made via email. Any queries relating to VIEW History to be directed to Susan Groenhout, Chair, History Working Group: view.historymatters@gmail.com. |
| | If you have a story about your Club or your time as a VIEW member, please contact the History Working Group. The History Newsletter will be published shortly with articles from the archives and member contributions. Calling interested archivists or historians. |
| | Looking for: Councillors/members with a passion for historical record keeping. Current or past Librarians and all members with knowledge of digital record keeping are welcome. |
| | If you would like to join the History Working Group please contact view@thesmithfamily.com.au. |
| 5.2 Website & Social | National President Marg Woodhouse spoke to a paper circulated prior to the meeting. |
| Media | Website |
| | Thank you to the Website Support Group for updating the Club webpages and adding changes. |

| | Changes/corrections to individual Club About/When/Where/Contacts are ongoing. Clubs have also been adding dedicated e-mail addresses and Facebook links. With the completion of Elections and AGMs it is an opportune time for Club committees to check their Club webpage and send updates, if needed, to <u>admin@view.org.au</u> . A reminder to Club Secretaries that National Office do not forward to the website changes for Contacts and Venues , it is up to individual clubs to do this. Club News section continues to be used by many clubs, however, some clubs have older photos and stories on their webpages but have great recent Facebook updates. Club Publicity persons are asked to review their Club News section, advising the Website Support Group to delete older |
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| | items and replace them with updated photos and stories. Note: All photos should be viewed in landscape (wide not long) or square as the website program adjusts them to 600 x 400 pixels size. Portrait photos can become distorted. |
| | Social Media - Facebook |
| | Most Clubs have a Facebook page. Clubs are advised to 'Like' the VIEW Clubs of Australia Facebook page to receive all current posts. |
| | Note: It is recommended that when setting up your Club Facebook page to add at least three Administrators for editing purposes. |
| | Zone/National Councillors and Advisors |
| | Councillors and Advisors are reminded to add details of the Area Galas, Zone Conferences and other significant events to the State News and Events. These News and Event articles are then filtered through to all VIEW Club webpages in the relevant State. Pictures and information should be forwarded to <u>admin@view.org.au</u> . |
| 5.3 Future of VIEW Working Group | Maryanne Maher advised that Future of VIEW Working Group (FoVWG) are continuing to review VIEW Governance. |
| 5.4 Community Grants | Maryanne Maher spoke to a paper circulated prior to the meeting. At the first Grants Sub-committee meeting it was agreed that: |
| | Goals of the Grant Subcommittee – increase VIEW and The Smith Family's profile in community, encourage Clubs to apply for grants, Inform Clubs that the Grant Subcommittee can help and Share our Success. An online audit will be conducted of the VIEW Clubs who have applied for grants in the last 2 years. We are keen to know the type of grant applied for, the amount, who the grant was funded by; and whether they were successful. Grant guidelines to be developed evidencing types of grants available and instructions. |
| 6. Development - | - VIEW Area Development |
| | National Councillors and Advisors were asked to complete a short survey on the "Health/State" of their Clubs to help determine where support is needed most. |

| | A proliminary report was shared with National Councillars/Advisors at the |
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| | A preliminary report was shared with National Councillors/Advisors at the meeting. Once all data for all Clubs is completed an Area specific report will be shared with National Councillors and Advisors. |
| 7. NATIONAL OF | FICE UPDATE |
| Clubs are reminded that | at they have already been furnished with some of the following information |
| Doug Taylor CEO The Smith Family Thank You online | In early March for International Women's Day, Doug Taylor CEO The Smith Family sent all VIEW Clubs a letter of thanks for their contributions to The Smith Family. |
| | As part of The Smith Family's Centenary Celebrations, Doug released a short video (available on the VIEW Website) thanking VIEW Club members for their generous support and acknowledging VIEW Clubs as the largest community sponsor of <i>Learning for Life</i> students. |
| | Both the letter and video are available at view.org.au and on Facebook. |
| National Volunteer Week 16-22 May | National Volunteer week was 16-22 May. Thank you to All VIEW Clubs who promoted National Volunteer week with the Media Release <i>VIEW Clubs call on volunteers to reconnect with community after a challenging year.</i> |
| | S.A VIEW Clubs participated in a street parade for National Volunteer Week marching through Adelaide in their lovely purple ponchos, they were supported by The Smith Family teams and General Manager Graham Jaeschke along with others volunteer groups. |
| The Smith Family Winter Appeal | The Smith Family Flood Relief Appeal is now closed. It raised close to \$1m. Thank you to those VIEW Clubs who generously supported this appeal. |
| | The Smith Family Winter Appeal commenced on 1 May 2022 with the aim to raise \$5.4m by the end of June. To assist reaching this goal, Clubs, National and Zone Councillors are requested to forward funds surplus to immediate needs, to The Smith Family. |
| | Clubs and members can help support The Smith Family Winter Appeal by placing the VIEW/Smith Family Winter Appeal Media Release (available on 31 May) in your local paper. The Winter Appeal Media Release will be sent to all Clubs and will be available on the VIEW Website under Resources/media releases. |
| Club Bank Statements required as at 30 | To satisfy The Smith Family financial reporting obligations, to finalise VIEW Clubs Audit for the period ending <u>30 June 2022</u> each VIEW Club is required to provide a copy of their bank statement for <u>30 June 2022</u> . |
| June | All clubs are asked to please provide a copy of their Club's bank statement as at <u>30 June 2022</u> by Tuesday 8 July 2022. |
| | If you are unable to obtain statement as at 30 June 2022 by the due date, please provide your May 2022 statement. |
| | How to send this Statement? |
| | PDF or readable image file via email to <u>view@thesmithfamily.com.au</u> (preferred method) Hard copy post to GPO Box 10500 SYDNEY NSW 2001. Please Note: postage can take up to a week to arrive. |

| | If you have any questions please email view@thesmithfamily.com.au. |
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| Expense Claims end of Financial Year | National and Zone Councillors are reminded that they need to send their expense claim forms together with receipts into National Office by 17 June . |
| Zoom Training – Square Reader | Following on from successful Zoom Cashbook training in March, training will be held in July for Square Reader. These sessions will combine General information and some guidelines for users. |
| | Club Treasurers/Assistant Treasurers (and all other interested Committee Members) are encouraged to attend one of these training sessions. |
| VIEW National Convention 2022 – | The VIEW National Convention will be held in Adelaide SA from 9-11 September 2022. |
| Adelaide – 9-11 September | We invite all members and their friends to come and join in the fun and excitement. |
| | National Convention is conducted over 3 days, Friday to Sunday, and provides VIEW members and others interested with: |
| | An opportunity to hear from prominent speakers on a broad range of topics; |
| | An ability to learn about and celebrate VIEW achievements and our work within communities supporting the education of disadvantaged Australian children; Other surprises and loads of fun |
| | Guest speakers include: |
| | Day 1 - Panel of Inspirational Australians – Sophie Thomson horticulturalist and television/radio personality, Gardening Australia Eloise Hall Managing Director TABOO; and Professor Helen Marshall - 2022 South Australian of the Year; and Her Excellency The Honourable Frances Adamson AC, Governor of South Australia. |
| | Day 2 - Writer's Festival – Lainie Anderson ABC Journalist, Katherine Tamiko Arguile Author, Arts Journalist; Assoc Prof Alice Gorman, Space Archaeologist and author |
| | • Wendy Harmer, journalist and comedian, The Hon. Catherine Branson AC QC Chancellor of University of Adelaide as well as other exciting guest speakers. |
| | Loads of other fun and entertainment – including <i>Divine Divas</i> Gala Dinner, two social dinners and a Community Grand Celebration – for more details download the Registration Pack on VIEW website. <u>http://view.org.au/events/national-convention-2022/</u> |
| | Book Now – it's time to come and celebrate with your mates! |
| VIEW Matters magazine | Clubs are encouraged to submit articles for VIEW Matters November 2022 edition. Articles will be accepted up until September 2022. |
| | Please send your article with high-resolution photos to <u>view@thesmithfamily.com.au</u> . |
| Making a Difference Awards 2022-23 | VIEW Clubs are encouraged to nominate deserving members for a "Making a Difference Award". Relevant information and details are |

| | available on the website (<u>http://view.org.au/resources/forms/</u>). The current quarter closes on 30 June. Winners will be part of the Honour Roll at National Convention. |
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| Inspiring Women of VIEW we want to hear from you! | We are seeking snippets, comments, and photos from VIEW members in their communities in each Area/State to share with others. We are also seeking interesting, informative stories about VIEW members (Why/when they joined VIEW, what they like about VIEW, Why others should join VIEW etc) in their communities in each Area/State – these will form a library of VIEW stories, for VIEW Matters Magazine and ready for media opportunities. |
| | It's really simple, just complete the form <i>Inspiring Women of VIEW</i> form located at <u>http://view.org.au/resources/forms/</u> and send it to <u>view@thesmithfamily.com.au</u> . |
| Make a Spectacle Competition – Celebrating 100 | Make a spectacle for you and your friends as part of VIEW celebrating The Smith Family's Centenary of commitment to improving the lives of Australian children. |
| Years | A pattern (3 designs) is provided for members to design. Make them as colourful as you want, VIEW Colours (Purple/Teal), Smith Family Colours (Red/Blue), diamantes, texture, etc. The sky's the limit. |
| | Attach your glasses to a stick creating a lorgnette, take a photo and send it in. |
| | Entries: |
| | close 31 July 2022 will be shared on Facebook. winners will be announced at National Convention 2022 |
| | Go to <u>http://view.org.au/resources/awards-and-competitions/</u> for full details. |
| Generic Club Email Address | With more and more people utilising online services, accessing websites etc. National Office recommends that VIEW Clubs have a generic email address for their Committee use. Many VIEW Clubs use personal email addresses as contact points for their Club and changes from year to year. |
| | Benefits of having a generic Club email address: |
| | Using a Gmail account saves space on computer's hard drive. There is no need to delete an email and emails can be archived for future use. |
| | Reduces potential scams and increases Club online security It spreads the workload of reading and actioning emails to all Committee Members. |
| | Communications are not missed when one Committee member takes a break. All Club Committee Members can access and see all correspondence received. |
| | By all Committee Members having access to the inbox, information from National Office is easily shared which makes the job of being on the Committee a lot easier. |
| | A generic Gmail address also means that the Club email address does not have to be changed after every election and personal email addresses can be kept private and free of VIEW Club emails. |

| | Suggested format for your email address: |
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| | Yourclubname.viewclub@gmail.com (do not forget the full stop after your Club name). |
| | Gmail is a suggested free email service but there are other free email services that can be utilised (eg Hotmail, Yahoo) |
| 8. General Busin | ess |
| 8.1 National Reconciliation Action Week and VIEW Resource | National President Marg Woodhouse spoke to a paper circulated prior to the meeting which gave a background on Aboriginal Reconciliation and The Smith Family's Reconciliation Action Plans (RAP). The current RAP is the fourth Smith Family RAP and is available at https://www.thesmithfamily.com.au/-/media/files/programs/tsf_rap-2021 spreads web opt.pdf. |
| Acknowledgement | National Reconciliation Week 27 May to 3 June |
| of Country | Marg said that NRW is an opportunity for us all to learn about our shared histories, cultures, and achievements, and to explore how each of us can contribute to achieving reconciliation in Australia. |
| | The theme for NRW this year is " Be Brave. Make Change ." - a challenge to all Australians - individuals, families, communities, organisations and government – to <i>Be Brave</i> and tackle the unfinished business of reconciliation so we can <i>Make Change</i> for the benefit of all Australians. |
| | Further information about NRW theme and some supporting resources are available on the Reconciliation Australia Website here https://nrw.reconciliation.org.au/ |
| | The Smith Family has a number of commitments relating to NRW in its RAP, including organising opportunities for team members including VIEW members to participate in. |
| | In light of NRW, VIEW has: |
| | Updated VIEW Resource "Welcome to Country & Acknowledgment of Country" and this will be distributed to all VIEW Clubs. This resource was initially provided to all VIEW Clubs in February 2011 and is now available on view.org.au (http://view.org.au/media/12791/updated-view-resource-welcome- to-country-acknowledgement-of-country-260522.pdf) |
| | In line with The Smith Family's website, updated VIEW website to include an Acknowledgement of Country statement, located on VIEW website footer. |
| | Provided the Indigenous Youth Leadership Program (IYLP) Quiz, as an awareness raising resource to Councillors/Advisors to share with Clubs during National Reconciliation Week and throughout the month. (see link to the quiz <u>http://view.org.au/resources/mailouts/</u>), and |
| | 4. Created an online questionnaire asking VIEW members: <i>What</i> other things can VIEW Clubs do to increase awareness of and champion ongoing respect and understanding between cultures and the community and create opportunities to learn |

| | about Aboriginal and Torres Strait Islander culture and heritage? |
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| | VIEW Clubs are encouraged to participate in NRW, share the IYLP Quiz with members and participate in the online questionnaire which will be available online and open until 15 July 2022. |
| 8.2 VIEW Club Name Change | National Vice President Evelyn Berg advised that requests had been made (accompanied by a copy of Club Minutes evidencing agreement of majority of members) for the following club name changes: |
| | Burnside Pioneer - Adelaide Pioneer Canberra City Evening - Canberra City Peninsula Evening - Peninsula Springvale Evening - Springvale Wantirna Evening - Wantirna Day. |
| 8.3 | National Council noted with regret that the following Clubs had closed since the February 2022 National Council meeting: |
| VIEW Club Closures | Vic - Ballarat Day (VC), |
| Closures | Qld - Caboolture (QA), |
| | NSW - Dapto (NB), Halekulani (NA), Nowra Day (NG) |
| 8.4 Zone Councillor | National Council unanimously ratified the appointment of the following Zone Councillors for 2022-23 |
| ratification | Zone Name |
| | QB01 Vonda Cannock |
| 9. Learning and I | Development |
| TSF Media and Comms | Michael Tarquinio Acting National Media Manager The Smith Family gave a presentation to National Councillors about The Smith Family media and communications team and the work they do throughout Australia. He shared recent examples in the media, and some recent successful stories and emphasised the importance members using key messages -"the number one thing you want your audience to remember" |
| | He referred to the VIEW Key Messaging 2022 (<u>http://view.org.au/media/11759/view-key-messaging-110122.pdf</u>) |
| Growing Careers Project | Trish Heuston Smith Family Project Officer Growing Careers Project (GCP) spoke about the first 18 months of this four year project. to provide Career Support to Australian students. |
| | The Smith Family received funding from the Commonwealth Government to deliver the Growing Careers Project. From January 2021 to December 2024, they will be working in close collaboration with selected partner schools nationwide, to offer over 76,000 places for students to participate in our Career Programs and Activities. |
| | Overall, the project aims to: |
| | Support up to 76,725 disadvantaged students across Australia during the Project Period. |

| | Provide career support to help disadvantaged young people with | | |
|-------------------------|---|--|--|
| | their school education and career transitions. | | |
| | • Provide support from the first year of high school and continue through secondary education. | | |
| | Align with international evidence and support disadvantaged young people to participate in multiple career support opportunities as they move through high school | | |
| | The GCP provides career support, earlier and during the whole of secondary school journey. The project is currently in place in partner schools (existing) and creates multiple access to career streams – key differences focus on 59 high schools, more targeted delivery, and focus on years 8/9 and continue through the rest of High School. | | |
| 10. Other Business | | | |
| Gift Card Changes | Maryanne Maher advised National Councillors about changes to Gift Card process for VIEW. | | |
| | It has come to our attention that Coles Group displays the store location where the gift card is purchased when checking the gift card balance online. This means your student can find out about the suburb of your residence unintentionally. | | |
| | Due to the risk of this privacy breach, The Smith Family encourages VIEW Clubs to purchase a different gift card in the future. A few other options are Woolworths, Big W, Eftpos, etc. | | |
| | Clubs are asked to not purchase Coles Myer Cards for their students | | |
| | A new option for The Smith Family to purchase gift cards for your students will be coming to VIEW Clubs shortly. | | |
| Area Update | National Councillors and Advisors provided a short update on their areas. | | |
| Date Of Next Meeting | Thursday 8 September 2022 (Face to Face) Hawke Building, University of South Australia Level 5 Room 26 55 North Terrace, Adelaide | | |

Summary of Decisions at National Council Meeting May 2022

| Area of Work | Decision, Policy and/or Procedure | Agenda Reference |
|------------------|---|------------------|
| General Business | National Reconciliation Week and Acknowledgement of Country – Resource | 8.1 |
| General Business | VIEW Club Name Change | 8.2 |
| General Business | Zone Councillor ratification | 8.4 |
| Other Business | Changes to Gift Card process | 10 |