



VIEW EVENT FORM

Please complete in as much detail as you can, the more information we get, the more we can let everyone else that VIEW Clubs exist and it also will let them know what we do and why!!!

Please forward to your National Councillor

Type of Event (eg Decade Birthday, IWD etc add theme if relevant)	
Event Host (eg Club, Zone/Nat Clr)	
Host Contact Details	
Venue/Location	
Date	
Special Guest/s & Speaker/s	
Guest Speakers Topic	

	Yes	No
Was the Media invited?		
Was a Media Release sent prior to the Event?		
Did the Media attend?		
Did the Media take photos?		
Did any of your members take photo's?		
Was there a 3 rd party involved? (local business donating to prizes etc.)		
If so, why/how?		

Number of attendees:
 Your club _____ Other clubs _____ Non Members _____

Approximately how much was raised at the event: \$ _____

Remember to send in article and photos to VIEW.org.au
 (Carleen_VIEW@bigpond.com) and TSF Friday Facts (fridayfacts@thesmithfamily.com.au)