



VIEW EVENT FORM

Please complete in as much detail as you can, the more information we get, the more we can let everyone else that VIEW Clubs exist and it also will let them know what we do and why!!!

Please forward to view@thesmithfamily.com.au

Type of Event (eg Decade Birthday, IWD etc add theme if relevant)	Date
_____	_____
Event Host (eg Club, Zone/Nat Clr)	

Host Contact Details	

Venue/Location	

Special Guest/s & Speaker/s	

Guest Speakers Topic	

	Yes	No
Was the Media invited?	<input type="checkbox"/>	<input type="checkbox"/>
Was a Media Release sent prior to the Event?	<input type="checkbox"/>	<input type="checkbox"/>
Did the Media attend?	<input type="checkbox"/>	<input type="checkbox"/>
Did the Media take photos?	<input type="checkbox"/>	<input type="checkbox"/>
Did any of your members take photo's?	<input type="checkbox"/>	<input type="checkbox"/>
Was there a 3 rd party involved? (local business donating to prizes etc.)	<input type="checkbox"/>	<input type="checkbox"/>

If so, why/how?

Number of attendees:

Your club	Other clubs	Non Members
_____	_____	_____

Approximately how much was raised at the event: \$ _____

Remember to send in article and photos for website (admin@view.org.au) and TSF Friday Facts (fridayfacts@thesmithfamily.com.au)