



**National Minutes
and
Information from National Council**

June 2019

MINUTES AND INFORMATION FROM NATIONAL COUNCIL MEETING

Sunday 23 June 2019

The Holiday Inn, Sydney Airport

PRESENT:	<p style="text-align: center;">National Executive</p> <p>National President Jan Roberts and National Vice Presidents Pat McRae and Annette Schlafrig</p> <p style="text-align: center;">National Councillors</p> <p>Lesley Carroll Upper Mid North Coast of NSW and Inland (NM), Maria Culka North and Western Metropolitan Melbourne & North and Western Country (VC), Joanne Gray Macarthur, Southern Highlands & Illawarra region including Wollongong (NB), Christine Manger Lower Mid North Coast of NSW and Inland (NK), Lyn Masters Brisbane and Surrounds (QA), Rosie McDermott NSW Northern Rivers (NJ), Sandi Muntisov Central & Eastern Metropolitan Melbourne (VA), Anne-Louise O'Connor Hunter/Central Coast Region (NA), Beryl Pike New England and North Central NSW (NI), Marlene Powell Metropolitan Adelaide and Surrounds including Sunraysia (SA), Kay Underwood Central and Southern Sydney (ND), Marilynne Weston Canberra and surrounding areas (AA), Helen Zirn Western Sydney region (NE)</p> <p style="text-align: center;">National Office Staff</p> <p>VIEW National Manager Maryanne Maher Administration Coordinator Linda Custer (Minute Secretary) Business Analyst Olga Shkuropatova</p>
APOLOGIES	<p>Jeanette Cassidy Sydney North Shore & Northern Beaches (NC), Fay Valerius Riverina, MIA, Snowy Mountain Foothills and South to Victorian border (NL)</p>
GUESTS PRESENT	<p>Jakki Travers Gifts in Wills Manager The Smith Family</p>
1. WELCOME	
	<p>National President Jan Roberts on behalf of her fellow National Vice Presidents Pat McRae and Annette Schlafrig welcomed all present and began the meeting by acknowledging the traditional owners and custodians of the land.</p> <p>Apologies were received by Jeanette Cassidy and Fay Valerius.</p> <p>Jan spoke about her recent trip (May) to NSW Central Tablelands, Central and Western Slopes and Western Plains. Jan advised that as this Area had lacked a National Councillor for several years, her aim was to meet with as many members as possible, provide general VIEW updates and information about social media, VIEW Website, Facebook and The Smith Family.</p> <p>Jan commenced her trip with a “meet and greet” luncheon in Eugowra (at Zone Councillor Therese Welsh’s home) which was attended by VIEW members from Parkes Day and Evening, Eugowra and Forbes.</p>

	<p><u>Monday 30 August 2019</u>. Assistance is available from the subcommittee and please feel free to contact NVP Annette Schlafrig at annetekatherine24@gmail.com.</p> <p><u>Annette reiterated that each of the three resolutions are to be voted on, by clubs.</u></p>
<p>4.2</p> <p>External Relations</p>	<p><i>economic Security for Women (eS4W)</i></p> <p>economic Security for Women (eS4W) held its AGM in Melbourne, and agreed on its work plan activity for 2019-20:</p> <ul style="list-style-type: none"> • Boosting women’s workforce participation • Boosting women’s economic security • Boosting women’s lifelong economic sustainability • Collaboration projects with National Women’s Alliances • Member Engagement in all priority areas and emerging issues. • eS4w has continued to host roundtables in each state covering all of eS4W’s core issues and promoting its White Paper “The economic impact of Care work (paid and unpaid) <p>eS4W Partnership with Bauer Media</p> <p>eS4W has partnered with Bauer Media to empower and educate the nation’s more than 12 million women about their personal finances and financial abuse.</p> <p>The campaign, entitled Financially Fit Females, is running across Bauer’s 36 media brands, including <i>ELLE</i>, <i>Harper’s Bazaar</i>, <i>The Australian Women’s Weekly</i> and <i>Woman’s Day</i> with a combined readership of some 7.5 million.</p> <p>Over the next six months Bauer Media will feature the following key issues in this media campaign:</p> <ul style="list-style-type: none"> • Financial and economic abuse; what it is and how to recognise it • Savings and investments • Maximizing super • Being paid appropriately • Navigating separation and divorce <p>eS4W will partake in their media campaign raising awareness and features on the campaign’s website.</p> <p>National and Zone Councillors are encouraged to distribute the campaign link (Financially Fit Females http://btyb.financiallyfitfemales.com.au/financiallyfitfemales/p/1/) through their networks and on social media to assist Bauer Media’s commitment to reach over 1 million actions that build financial literacy.</p>
<p>4.3</p> <p>VIEW in the Community</p>	<p>Pat McRae noted that Clubs continued to place well worded articles in their local community papers and online media. Pat congratulated Clubs that have used eye-catching headings, VIEW key messages and bright photographs drawing public attention to VIEW and The Smith Family in an appealing way.</p>

These articles and this media refer to the vast array of interesting and exciting social activities that VIEW members embrace and enjoy across Australia and highlights that friendship is an integral part of VIEW. Pat thanked members for continuing to share the richness of VIEW friendship and all that our unique national organisation has to offer.

Profiling VIEW to others in the community and broadly advertising our connection with The Smith Family, encourages others to support our work and join us.

We 'make connections and make a difference'.

Other opportunities to raise awareness of VIEW

Bunnings BBQs and cake stalls.

This year has seen a steady increase in the number of clubs participating in Bunnings BBQs and cake stalls. One club has been offered Father's Day Gift Wrapping in September. Other clubs may like to consider this as a fundraising opportunity and should contact their local Bunnings.

National Councillors provided further positive feedback regarding VIEW members participating in these events, raising funds and awareness with others in the community at Bunnings as well as at other local organisations.

Gift Wrapping for Mother's Day

A number of clubs participated in gift wrapping at local shopping centres, raising funds and awareness.

Clubs are encouraged to consider Christmas wrapping opportunities in their local communities, and to start planning now.

Amongst the many successful events have been Fashion Parades; High Teas; Trivia Nights; Soup & Damper Luncheons; Fashion on the Field at local race meetings and musical afternoons.

Visits to theatre and movies; tours of galleries, State Parliaments, museums and wineries; excursions to historic sites; fascinating boat outings; mystery tours and even 'three day get-aways' are amongst the array of social activities enjoyed by VIEW women.

In Victoria VIEW members and their friends travelled to Bendigo (April) for the Food Fashion & Forensic Sculpture event to hear interesting stories from Forensic Sculptor, Jennifer Mann around facial reconstruction sculpture and her reconstruction of an Ancient Egyptian Mummy. Members also enjoyed a luncheon followed by a fashion parade from Black Pepper.

In June due to popular demand, Jennifer Mann presented "*The Art & Science of Making Faces*" to VIEW members and their friends in Castlemaine. Georgina Patterson local Bendigo Smith Family Programs Coordinator attended and spoke about The Smith Family and local volunteering opportunities. VIEW members hosted a Trading Table selling home made biscuits, jams and sauces and provided an afternoon tea (cuppa and a biscuit) which was a nice friendly touch for 230 attendees.

This day resulted in: A couple of people sponsoring a child on *Learning for Life* program, others agreed to volunteer at The Smith Family

	<p>Learning clubs in Bendigo and women enquired about VIEW membership.</p> <p>Castlemaine VIEW Club reported that they received their best response from A4 leaflets placed on public noticeboards in supermarkets / at railway stations / on info centre noticeboards and in local community monthly newsletters. Two new members were signed up and over \$3000 was raised.</p> <p>Clubs are asked to notify NVP Pat McRae pat.mcrae@bigpond.com of forthcoming events. These are recorded in the Events Register for insurance purposes. The appropriate VIEW Event/Insurance in Residence Form was updated in August 2018 and is available on VIEW website http://view.org.au/resources/forms.</p>
<p>4.4 Promoting our Brand/ Speakers Bureau</p>	<p><i>National Council noted a report from PNP Gwen Wilton Chair Speakers Bureau</i></p> <p>The VIEW Speakers Bureau continues to achieve its goal of promoting and profiling VIEW to other organisations and its connection with The Smith Family giving them the opportunity to become involved in our work with The Smith Family supporting Australian children in need.</p> <p>More speakers are coming on board and are equipped with a USB containing a speech, presentation tips, student testimonials and a report form to be completed and returned following their speaking engagement.</p> <p>As previously reported, ZC Anne Strangway in SA held a Speakers Bureau Workshop with 13 SA members joining the group. Some have already had speaking engagements.</p> <p>Joan Coleman, President Adelaide West has completed four engagements finding people often surprised and shocked at the great need in the community.</p> <p>27 February: West Lakes Current Affairs Group; Great response -\$50 donation.</p> <p>28 February: Health & Harmony (women carers for Vietnam Vets) – Very interested with two women keen to join VIEW – Prospect & Southern Vales.</p> <p>6 March: West Ladies Day Fellowship: Great response and instead of donating money overseas, intend to contact the local Smith Family office in Taperoo to see how they can help.</p> <p>2 April: Kidman Park Rotary: Great response and interest with 20 mins of questions.</p> <p>4 February PNVP Toni Thomas: Springwood Rotary Club. 50 attended and were interested to hear about the types of programs and the number of <i>Learning for Life</i> students supported by The Smith Family and VIEW. People also asked about sponsorship and were directed to The Smith Family website.</p> <p>This resulted in a prospective new member to join Mountain Evening VIEW.</p> <p>North and Western Metropolitan Melbourne & North and Western Country NC Maria Culka attended a number of speaking engagements including:</p>

	<p>Arlington Lodge – a men’s group who donated \$201 from their raffle;</p> <p>Fidelity Lodge of Geelong, who decided to sponsor one student and went on to sponsor a second student.</p> <p>Y Services Club in Bendigo, consisting of two men’s and two women’s clubs. Maria’s presentation inspired a \$1000 donation from one of the Women’s clubs, who will consider donating funds from their annual fundraising event to VIEW & The Smith Family!</p> <p>14 May Gold Coast and Darling Downs ZC Evelyn Berg: Runaway Bay Rotary Club. 16 Rotary members present, were very interested and asked lots of questions at the end of the presentation.</p> <p>16 May Hunter/Central Coast Region NC Anne-Louise O’Connor together with President of Cessnock VIEW Club Kay Elder: Cessnock Lions Club. A small mixed group of Lions Club members were very interested in the work of VIEW, The Smith Family and the <i>Learning for Life</i> program with lots of questions. Two women expressed interest in joining Cessnock VIEW in the future.</p> <p>Speakers Bureau kits have been sent to:</p> <p>NSW – NC’s Christine Manger and Jeanette Cassidy; VIC – Margaret Campbell, Shepparton VIEW QLD - Donna O’Brien, VP, Carindale VIEW; Margaret McCormack, Newmarket VIEW; Margaret McLeod, Centenary Evening VIEW</p> <p>For information about Speakers Bureau /or details for speaking engagements please contact National Office view@thesmithfamily.com.au and/or PNP Gwen Wilton, gwenwilton@bigpond.com.</p>
<p>4.5</p> <p>Development Working Group Report</p>	<p>SOUTHERN PENINSULA VIEW CLUB (Victoria)</p> <p>Southern Peninsula VIEW Club opened 14 April 2019.</p> <p>The VIEW National Executive joined more than 100 VIEW members from other Victorian clubs, and team members from The Smith Family, to welcome, support and inspire Southern Peninsula VIEW Club’s 44 inaugural members.</p> <p>Anton Leschen, The Smith Family’s General Manager for Victoria, attended the special event and gave a speech about The Smith Family and VIEW’s unique partnership. With a new <i>Learning for Life</i> site opened by The Smith Family at Frankston North last year, not far from where Southern Peninsula VIEW Club will be based, there will be many opportunities for VIEW members to get involved with The Smith Family.</p> <p>Southern Peninsula VIEW Club’s inaugural Club President, Natalie Derri, accepted the Club Charter and spoke on behalf of new members about their excitement in joining VIEW and supporting The Smith Family. Well done to the Victorian VIEW Development Team for their work establishing the club and supporting the new committee.</p> <p>BATHURST VIEW CLUB (NSW)</p>

	<p>Bathurst VIEW Club formed a core group in March 2019 in preparation for inauguration. Membership continued to increase and the club was inaugurated on Saturday 18 May 2019 at Bathurst Panthers Club.</p> <p>Special guests included local MP Paul Toole, Bathurst Regional Council representative and Bathurst VIEW member, Monica Morse, The Smith Family's Leonie Green, National Manager Maryanne Maher, National President, Jan Roberts and Zone Councillor NH01, Therese Welsh. Surrounding clubs including Orange Day, Forbes, Eugowra Evening, Parkes Evening, Lithgow, Springwood, Mountain Evening and Upper Blue Mountains, also attended.</p> <p>The Smith Family in Bathurst are working in local schools currently supporting 160 students. This figure is expected to grow to 300 and Learning/Homework clubs expected to begin in 2020.</p> <p>Bathurst VIEW Club plans to sponsor a <i>LfL</i> student and look forward to volunteering at local Learning clubs next year.</p> <p>FUTURE PLANS</p> <p>Areas of interest in NSW being investigated include:</p> <ul style="list-style-type: none"> • Glenbrook/Blaxland on the Blue Mountains • Toronto/Morriset in the Hunter • Harrington Park/Gregory Hills in the Macarthur Area
<p>5. WORKING GROUPS</p>	
<p>5.1 History</p>	<p><i>PNVP Susan Groenhout Chair History Subcommittee</i> submitted a report to National Council</p> <p>Club History</p> <p>Clubs continue to send in their Inaugural Minutes increasing our database. This information assists when requests are made regarding the history of the organization.</p> <p>More clubs are actively saving their individual Club history with many creating a role of "Club Historian". All clubs are encouraged to preserve their history and if possible forward copies to the History Working Group via email to view.historymatters@gmail.com or copies can be sent to National office</p> <p>Historic Resolutions</p> <p>The data base of historic resolutions is almost complete and will be available on request in the near future. Please be aware this is a large database.</p>
<p>5.2 Website & Social Media</p>	<p><i>PNVP Carleen Maley Chair of Website and Social Media Working group</i> submitted a report to National Council.</p> <p>Website</p> <p>Updates</p> <p>The Working Group reminds VIEW Clubs that this is the appropriate time of year to update their Club webpage with changes to Contact Details (phone and email) as well as changes to their meeting location, date and time.</p>

	<p>State News items can be sent to admin@view.org.au by National and Zone Councillors which will then appear on each club's website within that state.</p> <p>Clubs to consider adding upcoming important event dates to their club webpages eg Gala's and Zone Conferences.</p> <p>The Club Secretary (or Web Contact) should review their page and advise any changes to admin@view.org.au.</p> <p>Details to review on Club Webpage</p> <p><u>About</u></p> <p>Check that the number of <i>Learning for Life</i> students shown on the website is correct. Clubs can also personalise 'About the Club' section providing potential members a description of social events and how the club fundraises.</p> <p><u>When</u></p> <p>Check that Meeting Day and Time and Meeting Venue are correct</p> <p><u>Contact</u></p> <p>Ensure that the Contact name is current, providing phone number and/or Confirm or amend club's email address.</p> <p>If the club has a Facebook page, it can be linked here. Provide link with updates</p> <p><u>Where</u></p> <p>Venue - Confirm that the venue address is correct.</p> <p>Any changes to Club Webpages to be e-mailed to admin@view.org.au under the appropriate heading</p> <p>Reminder – It is important for Clubs to add “Club News” regularly to their webpage. Updates to Facebook should also be reflected on their Club webpage. In this way Clubs keep their members and others informed and up to date with current events and activities. Clubs should send information about current events and activities including articles and photos to: admin@view.org.au.</p> <p>Any Club's news items prior to 2018 will be removed from Club pages together with outdated events.</p> <p>Social Media - Facebook</p> <p>VIEW Clubs with a Facebook page are encouraged to advise the Working Group (admin@view.org.au). This can then be linked to the Club's webpage, providing members and others with another way to learn about the VIEW Club.</p> <p>Members are reminded that they should 'Like' VIEW Clubs of Australia Facebook page as well as other VIEW Club Facebook pages such as those of Sister Clubs or other clubs in their Zone/Area.</p>
<p>5.3</p> <p>Future of VIEW Working Group</p>	<p>Website Audit</p> <p>The Future of VIEW Working Group will commence Stage 4 of the Website Audit. This Audit will include contact with each club (President/Secretary/Delegate) to discuss their Club's webpage,</p>

	<p>ensuring that the correct details are listed. Changes to webpages will be reported to the Website Support Group to complete the changes.</p> <p>Club Handbook 2020-21</p> <p>The Club Handbook is currently being reviewed and updated for 2020-21. This updated handbook will be available on the website (Resources/Organisational Information) from 1 January. Clubs will be reminded that they should download the updated version in 2020.</p>
<p>Modernising our Message</p>	<p>Jan Roberts spoke to a paper circulated prior to the meeting proposing that as leaders of the organisation the Executive and National Council’s aim is to continually improve and modernise the VIEW organisation.</p> <p>Whilst acknowledging that the VIEW Pledge and Grace have been part of our history and tradition over the past 59 years, and in order to arrest the decline in membership and help ensure that VIEW is relevant in future, the Executive and National Council determined that the eve of our 60th Anniversary is the right time to modernise our message.</p> <p>VIEW PLEDGE</p> <p><i>“I pledge to promote the interests of VIEW, to extend friendship to all and to help those in need. “</i></p> <p>The Pledge reflects our values and the way we do things and has generally been recited at the beginning of VIEW monthly meetings.</p> <p>The “parrot style“ reciting of the pledge does not necessarily mean that the words of the pledge are practised.</p> <p>The importance of being inclusive and welcoming to new members is critical to increasing club membership.</p> <p>All members are encouraged to think about how they like to be welcomed and treated and ensure that guests and new members are given a very positive experience of VIEW on each and every contact. We need younger women to visit and join VIEW clubs. Outdated practices, even cherished ones sometimes need to give way to modern, more informal practice.</p> <p>The recent member survey undertaken, highlighted that one of the key priorities for clubs over the next five years is to increase membership and welcome women from a variety of different ages and backgrounds.</p> <p>The recitation of a pledge before meetings could be regarded as a throwback to last century. We aim to be inclusive to all, yet by these actions, may be seen to be excluding others. Our aim must be to unify, not separate people.</p> <p>Feedback from younger committee members and potential members in relation to VIEW clubs who sing the National Anthem, and/or say the Pledge and Grace is that “my friends won’t come and join the club while members are still reciting pledges” because this gives the organisation an “old fashioned” look and sound and detracts from the diverse welcoming organisation VIEW strives to be.</p> <p>Members are encouraged to demonstrate and live the values of our pledge, add/include them in their club newsletter.</p>

	<p>VIEW GRACE</p> <p><i>“O Lord, giver of all good, we thank Thee for our daily food, may VIEW Club friends and VIEW Club ways help to serve Thee all our days.”</i></p> <p>The Grace is a Christian prayer, adopted from other Service Club traditions, and its inclusion in the meeting has always been at the discretion of Club members.</p> <p>The saying of Grace in a secular society may be a deterrent for women having different beliefs and from different cultures.</p> <p>The women we wish to attract may have another religion or none.</p> <p>VIEW CODE OF CONDUCT</p> <p>The Code of Conduct has been reviewed and updated.</p> <p>VIEW adopts the Code of Conduct as a standard of behaviour for members. The Code of Conduct should be read as a reminder to members at the Club Election/Annual General Meeting.</p> <p>VIEW members are expected to:</p> <ul style="list-style-type: none"> • Demonstrate flexibility and willingness to be welcoming and openly friendly to new and visiting members. • Behave in a manner that enhances the reputation and public understanding of VIEW and The Smith Family. • Demonstrate support to The Smith Family through engagement in volunteering and/or fundraising activities. • Support the fun and friendship purpose of VIEW – demonstrating courtesy and avoiding rude and aggressive behaviour. • Support the elected members on the Club committee or other form of Club governing structure. • Abide by the guidelines as set out in the organisation handbooks • Always conduct activities within the law. • Demonstrate loyalty by following majority decisions. <p>After lengthy discussion National Council in the majority agreed that:</p> <ol style="list-style-type: none"> 1. Reciting of the VIEW Pledge, VIEW Grace and singing of the Australian National Anthem be discontinued at VIEW Club’s monthly meetings, and 2. The revised VIEW Code of Conduct be endorsed, <p>with these two points to take effect from 1 July 2019.</p>
<p>6. VIEW 5 YEAR STRATEGY - UPDATE</p>	
	<p>Maryanne Maher spoke to the final report presented from <i>Partners for Purpose pro-bono consultants</i> with their recommendations for VIEW’s 5 year strategy (2020-25).</p> <p>Seventeen recommendations were made, including notes and suggestions on each recommendation. These will be reviewed, discussed and prioritised over the next coming months. Recommendation one refers to refreshing VIEW key messages which National Council has been involved in and will discuss further at the September 2019 National Council meeting.</p>

7. NATIONAL OFFICE UPDATE

<p>Annual Committee Lists</p>	<p>During the course of receiving and updating the Annual Committee Lists for clubs this year, it has been noted that there have been a number of errors provided to National Office. These include:</p> <p><i>Incorrect Postal addresses</i> – these affect all correspondence from National Office and The Smith Family making it difficult for a club to receive messages and orders. (Changes need to be made in three different databases)</p> <p><i>Incorrect email addresses</i> – All changes to contact details need to be kept up to date. It is not enough to change one part of the Committee List form and not another. Each part of the form is checked and updated separately.</p> <p>Clubs are asked to work closely with the Zone Councillor who completes these forms and provides them to National Office, the National Councillor and Executive. These details form a very important part of the communication chain between Councillors/National Office and Clubs.</p> <p>Clubs are also reminded that any changes to the Committee during the year need to be notified to their Zone/National Councillor as well as National Office to ensure that records are correct .</p>
<p>International Women’s Day (IWD) events throughout Australia</p>	<p>This year VIEW Clubs hosted a number of IWD events in each State in support of the theme, ‘Balance for Better’, calling for a better gender-balanced world.</p> <ul style="list-style-type: none"> • WA - VIEW Clubs held two significant events. One hosted by West Coast VIEW Club at Hillary’s Yacht Club (200 attendees) <i>Learning for Life</i> Student Salome, currently studying a Bachelor of Arts Degree at the University of Western Australia (UWA), spoke of how The Smith Family has supported her and her brother since primary school. Ian Moore, Smith Family General Manager WA spoke and the guest speaker was Caitlyn Fogarty, Executive Officer of the Fogarty Foundation, a sponsorship partner of The Smith Family providing extra financial support to gifted and talented students involved in the <i>Learning for Life</i> program. For West Coast VIEW Club, the annual event is a major fundraiser with a raffle drawn on the day and entertainment enjoyed by all. • First WAVE (Western Australia Evening VIEW) Club hosted the other WA IWD Event at the Marmion Angling and Aquatic Club. <i>Learning for Life</i> student, Jay, shared his story of growing up as an Aboriginal man supported by The Smith Family. Jay is in his second year at UWA. After giving a Welcome to Country in the Noongar language, Jay spoke about his life journey, his respect for his mother who raised him as a single parent, and the opportunities provided through the <i>Learning for Life</i> program. Other guest speakers were Maryanne Maher, VIEW’s National Manager; Ian Moore from The Smith Family; Anne Banks-McAllister from the WA Local Government Association; and journalist and public speaker, Meri Fatin. • VIC – VIEW members gathered once again at the popular Kooyong Lawn Tennis Centre. <i>Learning for Life</i> graduate, Cree, shared her journey with The Smith Family, including the special bond she has with VIEW. Cree was sponsored by a VIEW Club. • SA - Three large events were held in South Australia for around 450 VIEW members and their guests.

	<ul style="list-style-type: none"> • <i>QLD IWD Luncheon at the Rydges Hotel Brisbane. 113 people attended with 13 clubs represented including members from several Gold Coast Clubs.</i> National Councillor Lyn Masters gave the opening VIEW IWD address followed by The Smith Family Alan Le May, General Manager Queensland. Josh Acason, Smith Family Tertiary Program Co-ordinator gave an insight into his role. Josh introduced Jessica Ford, Tertiary <i>Learning for Life</i> student, studying electrical and aerospace with a major in mechanical engineering. Jessica was most appreciative of the assistance she had been given through numerous Smith Family programs, and was an inspiration to all. • NSW – many events were held across NSW, from Yamba in the North south to Peakhurst (Sydney) down to Wagga Wagga, and out west to Werris Creek.
PCCU Community Lottery	<p>VIEW Clubs once again is participating in the People’s Choice Credit Union’s Community Lottery of \$360,000 prizes including 2 cars and many other amazing prizes! Tickets have been distributed to Clubs that have requested them. <u>Any clubs interested in purchasing tickets or who would like more tickets to sell (only clubs in SA, VIC, ACT are able to participate in the selling of tickets) are asked to contact National Office (view@thesmithfamily.com.au) with their requested number of books and a mailing address (not a PO Box).</u> We do encourage all Clubs to participate in this fundraising activity. Books must be returned to National Office by Friday 23 August 2019.</p> <p>Clubs requesting books are expected to sell them all and if unable, return them as soon as possible so they can be reissued and sold to other members.</p> <p>Clubs not wishing to sell paper tickets are encouraged to promote the sale of Online tickets. Visit the People’s Choice Lottery website (https://communitylottery.peopleschoicecu.com.au/public/community-groups/the-smith-family/).</p> <p>Clubs are asked not to contact PCCU directly. All queries should be directed through to National Office view@thesmithfamily.com.au.</p>
The Smith Family Winter Appeal	<p>The Smith Family Winter Appeal commenced on 1 May 2019 with the aim to raise \$4.01m by the end of June. To assist in reaching this goal, we ask all clubs as well as National and Zone Councillors holding money in their accounts which are surplus to immediate needs, to send these funds to The Smith Family.</p> <p>Another way your club and members can help support The Smith Family Winter Appeal is to place the VIEW/Smith Family Winter Appeal Media Release in your local paper. The Winter Appeal Media Release was sent to all Clubs in May and is available on the VIEW Website under Resources/media releases.</p>
Making a Difference Award Nominations	<p>Final nominations for Making a Difference Awards close on 31 July. This is the last quarter that nominations will be accepted for 2018-19. Nominations for 2020-21 will reopen in February 2020.</p>
VIEW Matters magazine	<p>National Office is now accepting submissions for the VIEW Matters November 2019 edition. National and Zone Councillors are encouraged to contact their clubs requesting details of any special events.</p>

	<p>Submissions to be sent to view@thesmithfamily.com.au including a high resolution photo by 9 August 2019.</p>
<p>Representing VIEW in the Media</p>	<p>Following the recent Federal Election, two VIEW members were asked by a reporter to comment on the outcome of the election, with their comment then broadcast on a National current affairs television program. The VIEW members, while representing VIEW (wearing their VIEW aprons etc) gave their personal opinions about the recent Federal election. Their comments could have left VIEW, and by implication The Smith Family, open to criticism that they were speaking on behalf of VIEW and endorsing a particular candidate or political party.</p> <p>Why is engaging in political debate or commentary problematic for a registered charity or its representatives?</p> <p>The Smith Family holds itself out as an “independent, non-religious, non-political, not for profit organisation”. To maintain registration as a charity, The Smith Family must not have a purpose of promoting or opposing a political party or a candidate for political office.</p> <p>Can a VIEW member representing VIEW, publically express their personal political opinion?</p> <p>Individuals acting in their own personal capacity are not prevented from getting involved in political campaigning, political discussion or political parties. The key is to ensure that it is clear that they are not representing their charity i.e. VIEW or The Smith Family.</p>
<p>Thank you to Media Liaison PNVP Chris Newell</p>	<p>We would like to thank VIEW Media Liaison PNVP Chris Newell, for her dedication and support over the last five years. Chris has retired from this role. Chris has helped many VIEW Clubs refine their messages and assisted Clubs with their media releases during this time. VIEW’s positive message in media can be attributed to her supportive friendly manner, patience and guidance. Thank you, Chris!</p>
<p>VIEW National Convention- Novotel Twin Waters Resort – 13-15 Sept 2019</p>	<p>The highlight this year is National Convention on Queensland’s Sunshine Coast 13-15 September.</p> <p>There are currently 630 registrations to National Convention!</p> <p>The line up of guest speakers is shaping up with Professor Lisa Harvey-Smith (Astrophysicist & STEM Ambassador); Kathleen Noonan (Journalist & Columnist); Caroline Hutchinson (Journalist); Krissy Kneen (Award winning author) Kim McCosker (‘4 Ingredients’ fame), Di Morrissey & Sue Williams (Author & Journalist). George Forbes Oration will be delivered by Senior Sgt Kim Cavell. The Smith Family Ambassador Dr Craig Challen has also agreed to be a guest speaker at National Convention.</p> <p>Both the social events (Friday 13 Sept) and the Gala Dinner – Mystical Masquerade Ball (Saturday 14 Sept) will be fantastic nights with wonderful entertainment.</p> <p>Book now so you do not miss out (http://view.org.au/events/national-convention-2019/).</p>
<p>Updated Forms (Club Committee)</p>	<p>Updated VIEW Club forms (http://view.org.au/resources/forms/) are available on the website. Club Committee members are encouraged to download all relevant documents/forms for their immediate club use and</p>

	<p>to dispose of all out of date forms. Clubs are reminded that National Office does not provide hard copies of these documents.</p> <p>Councillors are asked to encourage Clubs to dispose of all outdated forms and download fresh forms from the website.</p>
2018 Annual Audit	<p>The 2018 Annual Audit review is entering the last phase. Clubs should expect to receive their Cashbooks and supporting documents back from mid July-August.</p> <p>Last year 55% (170 Clubs) maintained their records in the VIEW Club Electronic Cashbook. Thank you to all Club Treasurers for taking responsibility for your Club's financial records. The role of Treasurer is an important and sometimes challenging one which is vital for the efficient functioning of the organisation and which impacts ultimately on the contribution that VIEW can make to disadvantaged children and families in our community.</p>
Club Bank Statements required as at 30 June	<p>As advised in February, this year we require a copy of all VIEW Club's Bank Statements as at 30 June 2019.</p> <p>The Smith Family is subject to an annual audit, performed by external auditors. VIEW Clubs of Australia, being part of The Smith Family, is therefore also subject to this audit.</p> <p>As part of the audit for the period ending 30 June 2019 and future years, auditors have requested that each VIEW Club provides a copy of their bank statement for 30 June in order to satisfy The Smith Family financial reporting obligations.</p> <p>VIEW Clubs are asked to provide a copy of their <u>30 June bank statement</u> by Friday 5 July 2019. A reminder has been emailed to all VIEW Clubs.</p> <p>If you have any questions please email view@thesmithfamily.com.au.</p>
60th Anniversary – Diamond Jubilee 2020	<p>VIEW celebrates its Diamond Jubilee in 2020 and plans are now underway for celebrating this milestone:</p> <ul style="list-style-type: none"> • Diamond Jubilee themed Area Galas hosted by the National Councillors to celebrate with local Clubs. Invitations will also include local MPs, local Smith Family representatives and other local prominent figures. • Similar to VIEW's 50th Anniversary celebrations, State Governors and the Governor-General have been asked to host Vice Regal receptions. We are awaiting confirmation of dates and events. • A bumper November edition of VIEW Matters showcasing all the fabulous celebrations and the significant milestone throughout 2020... so stay tuned for more information. • Old, New, Borrowed and Blue Photos for VIEW - Clubs are invited and encouraged to share part of their Club's history in celebrating VIEW's 60th Anniversary in 2020. We are looking for photos of significant historical club events from clubs (awards, milestones eg PM attends club function, etc.).

	<ul style="list-style-type: none"> ○ Clubs are asked to provide these in the form of a high resolution digital photo (these are likely to be used on the VIEW website and/or VIEW Matters). ○ Included with the photos should be – the name/s of the people in the picture (L-R) and the Club; the event at which the photo was taken and theme (if applicable) and the month/year of the event. The more details the better. ○ To submit you can a) bring a photo from Club’s history to VIEW National Convention or b) send your high resolution photo to view@thesmithfamily.com.au. (Note: hard copies will not be returned.) <p>● Interesting stories for VIEW’s 60th Anniversary Diamond Jubilee 2020</p> <ul style="list-style-type: none"> ○ Do you have any long serving members with service of over 50 years or founding members of your club? ○ Does your club have more than one member from the same family? Eg Grandmother/Mother/Daughter/Aunt/ Niece/Sister-in-Law (looking for the generational links with VIEW) ○ Do any of your members live in the same street or used to work together? (we are looking for connections between members) ○ Do you have any members who have been members of more than one club due to moving suburbs/interstate or members that may have joined, left and re-joined? ○ Are there any unique stories about a VIEW member and fundraising for their Learning for Life students or supporting their student/s? ○ If you have answered yes to any of these questions please send the name/s and contact details for these members to view@thesmithfamily.com.au. <p>We would appreciate receiving these details by 20 July 2019.</p>
<p>Bunnings – VIEW’s Opportunity to raise awareness in May</p>	<p>VIEW Clubs enthusiastically took up Bunning’s offer of holding a number (9 advised) of Cake/Information stalls (events held in NSW, QLD, SA, VIC) during the month of May to promote VIEW in the community and raise funds.</p> <p>Maryanne Maher acknowledged Bunnings for this opportunity.</p>
<p>The Smith Family Annual Report 2018-19</p>	<p>There are significant costs associated with posting a copy of The Smith Family 60+ paged Annual Report to all clubs.</p> <p>Many clubs have indicated that they no longer require a hard copy of The Smith Family Annual Report because they would prefer to view and download it from The Smith Family website.</p> <p>This year VIEW Clubs will be provided a link to TSF Annual Report when available (to download) and have been asked to indicate if they wish to receive a hard copy of The Smith Family’s (TSF) Annual Report 2018-19.</p> <p>Clubs wishing to receive a copy of TSF Annual Report need to complete and return the form supplied in the June Mailout back to VIEW National Office by 30 September 2019. If a form is not returned to VIEW National</p>

	Office it will be assumed that the Club does not wish to receive a copy of TSF Annual Report.		
8. GENERAL BUSINESS			
8.1 Nomination for National and Zone Councillor Update	Jan reiterated the importance of succession planning and for National and Zone Councillors to identify their replacements and encourage club members to step up to the Zone Councillor roles. Nominations for these positions close Monday 12 August.		
8.2 Meetings with MPs	VIEW National Councillors continue to meet with their Local, State and Federal Representatives. National Councillors will make contact with any new representative as a result of recent Federal or State elections. National Councillors have also been asked to advise any changes as a result of the recent State and Federal elections to National Office.		
8.3 Closed Clubs	National Council noted with regret that the following clubs had closed since the February 2019 National Council meeting: Alstonville/Wollongbar (NJ) Clyde River Day (NG) Coffs City Evening (NM) Forster/Tuncurry Day (NK) Merriwa Evening (NA) Nyngan Evening (NH) Port Macquarie Evening (NK) Templestowe Evening (VA) Tuggerah Lakes (NA)		
8.4 Outstanding Items – Committee Lists, Membership Lists and Annual Subscription payments	There are still a number of outstanding items from Clubs including Committee Lists, Annual Subscriptions and Membership Lists. The following clubs are asked to forward this information to VIEW National Office as soon as possible. This information was due Feb/March and is now overdue.		
	Outstanding Committee Lists	Outstanding Annual Subscriptions	Outstanding Membership Lists
	Bairnsdale	Ballina Day	Blackwood Hills
	Berwick Evening	Burwood Evening	Cobar Day
	Berwick Springs	Dingley Cheltenham	Dubbo Evening
	Brighton Evening	First Wave	Eugowra Evening
	Dandenong Evening	Malvern Evening	Fairy Meadow Evening
	Dubbo Evening	Merimbula Evening	First Wave
	Gympie	Moree Evening	Glen Innes
	Hastings	Ringwood	Inverloch
	Hervey Bay		Macquarie Ryde Evening
	Mudgee		Narrabri
	Nyngan Day		Ringwood
	Oakleigh Evening		Sunnybank Evening
	Warren		

9. Learning and Development	
<p>9.1 Gifts in Wills</p>	<p>Jakki Travers Gifts in Wills Manager The Smith Family attended and spoke about the Billion Dollar Question and what it means for The Smith Family.</p> <ul style="list-style-type: none"> • 2 in 3 Australians want to leave a gift in their will to a Charity • Yet only 1 in 12 do • How can we increase this number? <p>We can work together to ‘normalise’ the giving of Gifts in Will (GIW) and encourage VIEW members, if an opportunity arises in the community, to talk about:</p> <ul style="list-style-type: none"> • The work of The Smith Family, and how we rely on GIWs to fund our <i>Learning for Life</i> program • How VIEW Clubs sponsor so many students in Australia – BUT with 1.1 million students needing help we only support the top of the iceberg. • How education breaks the cycle of disadvantage <p>and encourage others to think about leaving a Gift in their Will to The Smith Family.</p>
<p>9.2 Club Development/Health</p>	<p>The Executive held a Development workshop with the National Council around the importance of building connections with Clubs in their Area; collecting the correct information about Club Health, the questions as leaders they need to be focusing on and asking when attending clubs, warning signs, as well as exploring opportunities and the steps to consider to keep clubs from closing prematurely.</p> <p>National Councillors were provided with a handout to share with Zone Councillors.</p> <p>Councillors and Clubs are reminded that club closure is a last resort and prior consultation with National and Zone Councillor is required. (Club Handbook 2018-19 p51)</p>
10. OTHER BUSINESS	
<p>10.1 Development Report - Future Mosman VIEW Club</p>	<p>MOSMAN VIEW CLUB</p> <p>Future Mosman VIEW Club meetings have continued at The Mosman Club under the leadership of NC Jeanette Cassidy and PNC Franci Morsink with members taking more responsibility in the running of the club. Guest speakers have been interesting and informative including a PPT presentation by NC Jeanette Cassidy and an update from Leonie Green Head of State and Territory Operations, The Smith Family.</p> <p>Membership has steadily increased, with plans for formal inauguration of Mosman VIEW Club on <u>Friday 18 October 2019</u>.</p>
<p>10.2 1st Delegates Meeting Presentation Survey</p>	<p>A survey was sent to all Club Presidents and Delegates regarding the 1st Delegates meeting 2019. Zone Councillors were provided with a specific presentation to give to all attendees at the 1st Delegates Meeting. Feedback was received as to how this presentation can be improved in the future and what other information would be required.</p>

FREQUENTLY ASKED QUESTIONS	
Our club wants to sponsor a new/ additional <i>Learning for Life</i> student, what do we need to do?	Go to VIEW.org.au/Resources/Forms download a Donations Form, complete and send it with your cheque to The Smith Family. [GPO Box 10500 Sydney NSW 2001]
Can any VIEW member present to other clubs / organisations ie Probus, Lions etc?	To keep a record of where and when and to whom VIEW members are presenting and to ensure that VIEW members are providing consistent messages throughout Australia about VIEW and The Smith Family, we ask that VIEW members be inducted into the VIEW Speakers Bureau prior to accepting a speaking engagement with an external organization. Contact person is PNP Gwen Wilton gwenwilton@bigpond.com or 02 4677 1381 – Gwen has the prepared speech, and videos and is able to provide the speaker with other helpful presentation tips.
Can a committee member hold more than 1 office e.g. Delegate and Zone Councillor?	A VIEW member can hold more than one committee position in their own Club (if needed). A VIEW member cannot hold a Committee position in two separate clubs. A VIEW member cannot hold a Club Committee Position and Zone/National Councillor role.
Why is it that some clubs have day or evening in their club names and some have nothing to say whether they are a day or evening club?	Clubs use Day or Evening to distinguish a Day/Evening club in the same town. If the club does not have evening in the club name it is taken that the club is a day club.
Dates Of Next Meetings	National Executive 15 July (Teleconference), 15 August (Teleconference), 11 September (Face to Face) National Council – Thursday 12 September 2019

Summary of Decisions at National Council Meeting

June 2019

Area of Work	Decision, Policy and/or Procedure	Agenda Reference
Sub-Committees	Resolutions	4.1
Working Groups	Future of VIEW	5.3a
Working Groups	Modernising our Message	5.3b
National Office Update		7
General Business	Nominations for National and Zone Councillor	8.1
Learning & Development	Gifts in Wills	9.1