



VIEW Clubs of Australia COMMITTEE LIST

CLUB NAME: _____

YEAR: _____ **Area/Zone:** _____

To be completed by the Zone Councillor with the support of the current club committee. Four copies are to be produced – one each for the Zone Councillor, the National Councillor, the Club and one returned to National Office. **Please ensure all details are correct, incorrect details can lead to delays in receiving information, orders etc.**

MEETING DETAILS

Day of Meeting: _____ Time of Meeting: _____
(eg 1st Wednesday) (eg 10am)

Venue of Meeting: _____

Address _____

Suburb _____ State _____ Postcode _____

CLUB POSTAL ADDRESS (ALL MAIL CORRESPONDENCE WILL BE SENT TO THIS ADDRESS)

Address: _____

Suburb: _____ State: _____ Postcode: _____

CLUB EMAIL:

1st Contact
(main contact) _____

2nd Contact _____

(All digital correspondence, 'Friday Facts', National Minutes and Mailouts will be sent to this/these address/es, which can belong to Committee Member/s or the Computer Liaison, at the discretion of the Club)

Delegate Email _____

OPT OUT HARDCOPY MAILOUT

This Club would like to receive only soft copy documents.

The Committee understands that it is their responsibility to ensure they have received all monthly mailouts and that printing of all documents is the Committee's responsibility.

WEBSITE CONTACT

Name: _____ Phone _____

Email: _____

Club Committee/member details as a contact point for potential new members, recommend include email address

ALTERNATE MAILING ADDRESS

If magazine is to be sent to an address other than the above "Club Address", please provide details:

Address: _____

Suburb: _____ State: _____ Postcode: _____

Number VIEW magazine required by club? (round up to the nearest 10)

COMMITTEE

Position	Name (Check spelling)	Telephone/Mobile <i>(Include area code)</i>	Address <i>(Include post code)</i>	E-Mail: