



**National Minutes
and
Information from National Council**

February 2021

MINUTES AND INFORMATION FROM NATIONAL COUNCIL MEETING

Sunday 21 February 2021

via Zoom

	<p style="text-align: center;">National Executive</p> <p>National President Anne-Louise O'Connor, National Vice Presidents Joanne Gray and Beryl Pike</p> <p style="text-align: center;">National Councillors</p> <p>Evelyn Berg Gold Coast and Darling Downs ; Elizabeth Birch Upper Mid North Coast and Clarence Valley Region NSW; Brenda Caligeros NSW Northern Rivers; Sally Cronberger New England and North Central NSW; Rosemary Day Western Sydney region; Margaret Elliott The Sunshine and Fraser Coast; Judith Hemmingway Lower Mid North Coast of NSW and Inland; Anne Strangway / Janice Spraakman Metropolitan Adelaide and Surrounds including Sunraysia; Gail Tooth Riverina, MIA, Snowy Mountain Foothills and South to Victorian border; Betty Van Heeswijck Brisbane and Surrounds ; June Weise Canberra and surrounding areas; Marg Woodhouse North and Western Metropolitan Melbourne & North and Western Country</p> <p>National Office Staff</p> <p>VIEW National Manager - Maryanne Maher Administration Coordinator - Linda Custer (Minute Secretary) Business Analyst - Olga Shkuropatova</p>
GUESTS PRESENT	<p>Susan Groenhout PNVP Resolutions Sub-committee</p> <p>Caitlin Dickson Media Advisor The Smith Family</p> <p>Leonie Green Head of State and Territory Operations The Smith Family</p>
1. WELCOME	
	<p>National President Anne-Louise O'Connor welcomed all to the National Council meeting via Zoom.</p> <p>Anne-Louise made a special welcome to National Councillor Brenda Caligeros who has stepped into the role for the NSW Northern Rivers region (Area NJ). She also thanked Brenda for finding a Zone Councillor to take her place and thanked Kathie Diskin for assisting in the Advisor role last year.</p> <p>Anne-Louise spoke of VIEW's 60th Anniversary theme - in 2020 "Celebrating 60 years of Strength and Support", noting that notwithstanding the challenges faced last year, VIEW members lived up to its theme. However, with many 60th Anniversary events cancelled there was not a great deal lot of Celebrating!</p> <p>She advised that VIEW will retain this theme for 2021 by extending Celebrations to "60+ years of Strength and Support".</p> <p>Anne-Louise commented that the Executive were heartened by the way VIEW members "stayed connected" with each other during 2020 whether through phone calls, emails, Zoom meetings and newsletters – all of these, sustaining members during their isolation.</p>

	<p>Members also adopted innovative and modern ways of fundraising, opened new clubs and increased our support of <i>Learning for Life</i> students!</p> <p>A number of VIEW clubs throughout Australia, on resuming their meetings, have been attracting new members, which is great news!</p> <p>Anne-Louise encouraged all VIEW Clubs in 2021 to make a special effort to welcome new members who are keen to connect with others in the community.</p> <p>We know there will be women in all Areas looking to connect with others in the community, and to join an organisation such as VIEW which offers women a supportive network, where women build lasting friendships and are connected, by the common purpose, to support The Smith Family and make a difference to Australian children in need. In other words VIEW members: <i>Make Connections, While making a difference!</i></p> <p>Anne-Louise encouraged the Councillors and all clubs to:</p> <p>Keep their VIEW Club's webpages up to date with correct contact details and to actively use social media such as Facebook to promote their recommenced Club events/activities; as well as upcoming Area events.</p> <p>Anne-Louise concluded by reminding the National Council that succession planning is key to the organisation's future. All members are encouraged to consider taking on a Club Committee role or "step up" to a Zone or National Councillor role – all of which are fun and rewarding roles.</p>
<h2>2. MINUTES AND BUSINESS ARISING</h2>	
	<p>Minutes - National Council ratified the minutes of the October 2020 meeting.</p> <p>Moved Marg Woodhouse Seconded Evelyn Berg</p> <p>Accepted Unanimously</p>
<h2>3. NATIONAL COUNCIL <i>LEARNING FOR LIFE</i> STUDENT – UPDATE</h2>	
	<p>National Councillor Rosemary Day gave an update on National Council sponsored <i>Learning for Life</i> Student – Jessica. Her recent student profile was shared with the National Council.</p>
<h2>4. SUB-COMMITTEES</h2>	
<p>4.1 Resolutions</p>	<p>Beryl Pike reported that by 27 November 2020, thirty one (31) motions had been received from Clubs and members. These were revised by the Resolutions Subcommittee, reworded as necessary after consultation with relevant clubs, and formatted, ready for National Council to review.</p> <p>At the National Council meeting, by process of elimination, these submissions were voted on with three selected to go forward as resolutions for voting at club level as well as at National Convention in September.</p> <p>The three selected resolutions include issues of national importance involving women, children and education. Briefly the topics are:</p> <ol style="list-style-type: none"> 1. Safe affordable housing for women and children <p>VIEW Clubs of Australia call on State and Federal governments to increase funding and resources to provide for an increase in public and social housing; to meet the desperate shortage of accommodation to assist women and children in crisis and provide safe, affordable housing for the homeless and victims of domestic violence.</p>

	<p>2. Better support for students to prepare for their post-school futures</p> <p>VIEW Clubs of Australia call on Australian governments to ensure all young people have access to high quality, targeted careers education in primary and secondary schools that help them to prepare for the future world of work, and plan meaningful careers.</p> <p>3. Reduce the use of Plastic to assist our environment nationally</p> <p>VIEW Clubs of Australia call on State and Federal Government to implement a plan to reduce unnecessary plastic packaging in all areas of retail manufacturing and ban single use plastic bags.</p> <p>These three resolutions will be forwarded to clubs in March for debate together with voting papers including the full title and wording of each, with its rationale, together with arguments for and against.</p> <p>The resolutions will also be available on the VIEW website (http://view.org.au/resources/forms/) or through your Zone or National Councillor.</p> <p>Clubs are asked to return their Tally Sheets to National Office by <u>Friday 27 August 2021</u>. Individual voting papers do not need to be forwarded.</p> <p>Clubs are encouraged to set aside one or two meetings to enable informed discussion and/or debate and to encourage members to vote responsibly with preferably a “yes” or “no” vote and not abstain. A number of clubs invite a local school debating team to attend their meeting to debate one of the resolutions, which is a good a way to involve members in the resolution process. This may depend on COVID restrictions at the time.</p> <p>Resolutions debate also takes place on Conference Day 2 of National Convention, Saturday 11 September in Adelaide, South Australia, giving attending members the opportunity to vote after hearing the informed debate.</p> <p>Members are reminded that the Resolution Debate (either at Club level or at National Convention) is a significant part of the <i>Voice</i> of VIEW. Members are able to raise their voice on issues of national significance.</p>
<p>4.2 External Relations</p>	<p>Maryanne Maher spoke to papers circulated prior to the meeting advising that a tender process for the three year contract for the National Women’s Alliances opened on 8 February. The Office for Women has advised that the tender process will include a National Alliance for Women with Disability.</p> <p>The model will continue to be six Alliances, which means that Equality Rights Alliance (ERA) and economic Security for Women (eS4W) are being asked to compete for a single funding allocation. The rationale for the decision is that ERA and eS4W are considered to have considerable overlap in their areas of work and there is no appetite to increase funding to the program due to the effects of COVID19 on the economy.</p> <p>VIEW is a member of both ERA and eS4W.</p> <p>ERA and eS4W have very different structures, so a simple merger is unlikely.</p> <p>The six Alliances will cover:</p> <ul style="list-style-type: none"> • women’s safety • women’s economic security and leadership • Australian women from culturally and linguistically diverse backgrounds

	<ul style="list-style-type: none"> • Aboriginal and Torres Strait Islander women • women living in rural, regional and remote areas of Australia • Australian women living with disability. <p>The grant round is an open process, so other organisations may also apply for the funding. The process closes on 5 March.</p> <p>Economic Security for Women (eS4W) Round Table “Boosting Economic Security for all women living in Australia” will be held on Monday 22 February 2021 at Pacific Bay Resort Coffs Harbour. VIEW members and other women’s networks in the Coffs Harbour regional area are invited to participate in discussing policy recommendations to boost women’s economic security post COVID. This session will be followed by a Q&A and networking event.</p> <p>eS4W have released two discussion papers and contributed to the Inquiry into Australian Government’s response to the COVID-19 pandemic.</p> <ul style="list-style-type: none"> • How women owned businesses impact women’s economic security (February 2020) a report and recommendations from discussions at roundtables and online survey in conjunction with partner organisations • The Gendered Labour Markets (November 2020) – analysis and recommendations on specific economic policy changes that can close the gap on the imbalances in the labour market. • Inquiry into the Australian Government’s response to the COVID-19 pandemic. The committee tabled its first interim report on 9 December 2020. A copy of can be accessed on the committee website via the following link: https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/COVID-19/COVID19/Interim_Report. <p>Discussion papers will be available on the website with these minutes.</p>
<p>4.3 VIEW in the Community incl Events, New Clubs</p>	<p><i>National President Anne-Louise O’Connor spoke to the paper circulated prior to the meeting.</i></p> <p>Event Notification</p> <p>She noted that 2021 has been approached with cautious optimism. Many Clubs have commenced planning events/activities for their clubs including fundraising events. The array of enticing activities signifies vitality and life within our VIEW clubs and this certainly leads to healthy development.</p> <p>International Women’s Day (IWD) functions are being organised (albeit in reduced numbers) across Australia at club and zone levels. Clubs are asked to send through details of any IWD events in the pipeline, to National Office.</p> <p>Clubs are reminded to submit notifications of forthcoming events to PNVP Pat McRae (pat.mcrae@bigpond.com). These are recorded in the Events Register for insurance purposes. The appropriate VIEW Event/Insurance in Residence Form is available on our VIEW website http://view.org.au/resources/forms.</p> <p>Articles in local media continue to portray the coverage VIEW is receiving in many community publications. High quality photographs together with succinct reports promoting our members activities, events and our local support of the work for The Smith Family are powerful tools to promote VIEW to others and increase our profile. Members are reminded where possible to use the Media Releases provided to clubs. The current media releases are:</p> <ol style="list-style-type: none"> 1. “New Year New You - Join VIEW” and

	<p>2. "VIEW to pledge support on International Women's Day".</p> <p>Both Media Releases are available on the VIEW website under the Resources tab.</p> <p>If preparing media Clubs are also encouraged to peruse the 60+ Key Messages also available on the VIEW website.</p> <p>Christmas Wrapping</p> <p>COVID restrictions saw a reduction on the number of VIEW Clubs able to participate in Christmas Wrapping in 2020.</p> <p>Thank you to all members who were able to conduct Christmas Wrapping at local shopping centres providing a valuable service, promoting VIEW Clubs to prospective members, and raising funds.</p> <p>Please send relevant details through to (pat.mcrae@bigpond.com). So that we are able to record the great contribution you have <u>all</u> made.</p> <p>COVID-19 and VIEW Clubs</p> <p>COVID will continue to play a part in events/activities and fundraisers. VIEW Clubs are reminded to follow the Guidelines and Statement of Responsibility for Clubs/Members as well as Government advice when organising events/activities or fundraisers.</p> <p>Note: Statement of Responsibility for Clubs/Members has been updated to reflect changes in registering attendance for meetings at venues and guidance as to safe practice.</p> <p>If a Club's meeting is held in an RSL, Sports Clubs etc. which requires members to register their details or QR Code upon arrival or prior to admittance, then there is no need for the VIEW Club to request members to register their attendance again for COVID purposes.</p> <p>Clubs meeting in local church halls, etc will still need to complete an Event Attendance Register, which should be kept for 28 days after the event. These Event Attendance registers then should be securely destroyed.</p> <p>New Clubs</p> <p>Maryborough VIEW Club, QLD – this much anticipated inaugural was held on Friday 27 November 2020. Maryborough is the first club to open in Queensland in 10 years. While the Executive were unable to attend (due to COVID), Alan Le May General Manager Queensland, The Smith Family was able to attend and pass on the Executive's best wishes.</p>
<p>4.4</p> <p>Promoting our Brand/ Speaker's Bureau</p>	<p>National Vice President Jo Gray spoke to a paper circulated prior to the meeting.</p> <p>We are hopeful that 2021 will provide the Speakers Bureau with plenty of opportunities to promote and profile VIEW and our connection with The Smith Family, to other organisations. Our aim is always to encourage others to support The Smith Family, to join VIEW and become involved in our work.</p> <p>The Speakers Bureau speech has once again been refreshed and updated and will be available on request. It is important to have up to date information and statistics to fully engage the audience and encourage their support. Speakers, requiring the updated speech, are asked to return their USB to PNP Gwen Wilton who will download the new speech and return. (Please return to 12 Antill Street, Picton NSW 2571)</p> <p>The PowerPoint and other Smith Family videos will be updated and available to accompany the speech to add interest to the presentation.</p>

	<p>Reports:</p> <p>Chris Newell, PNVP, attended East Gosford Probus Club at Waterview Retirement Village in October 2020 at the request of PNP Maureen Hartridge. There were 20 members present, who were very interested to learn more about both VIEW and The Smith Family. Brochures were distributed and Chris was hopeful of attracting new members to VIEW. Chris plans on contacting other Probus Clubs to offer to speak once COVID restrictions are relaxed.</p> <p>Margaret Woodhouse VIC, advised that a local VIEW member was asked to speak on local Ballarat radio and requested a copy of the speech to ensure that the information given was consistent and up to date. She will advise details when this has occurred.</p> <p>Joan Coleman, SA spoke to Kidman Park Rotary Club in 2019 when they presented her with 270 backpacks. Joan was advised that they now have a second-hand book shop at Woodville West in SA and are donating their takings from 6–13 March to The Smith Family. Joan is preparing flyers to advertise the event and the donation.</p> <p>At the end of 2020, Joan spoke to a group of knitters from The Port Adelaide Heritage Society, who were very interested in VIEW and our work with The Smith Family.</p> <p>Joan has two engagements arranged for 2021 - Norwood Probus Club in April and the War Widows in June. She will advise the results of those events.</p> <p>Please forward contacts and/or details for speaking engagements to National Office and/or PNP Gwen Wilton, gwenwilton@bigpond.com.</p>												
<p>4.5</p> <p>Development</p>	<p>Maryanne Maher spoke to a paper circulated prior to the meeting.</p> <p>The main focus for VIEW Clubs in 2021 is:</p> <ul style="list-style-type: none"> • Retaining our current members; and • Encouraging new members to join. <p>In 2020, VIEW opened four (4) new clubs each averaging 30 new members per club. In some instances there were over 60 new members per club.</p> <p>VIEW Club Pipeline – the following are at various stages of development from exploring opportunities through to interest meeting stage.</p> <table border="0"> <tr> <td>Australian Capital Territory</td> <td>Yerrabi - Gungahlin (interest meeting)</td> </tr> <tr> <td>New South Wales</td> <td>An evening club in Grafton Iluka (exploring opportunities)</td> </tr> <tr> <td>Queensland</td> <td>Helensvale (Gold Coast) (exploring opportunities) Bundaberg Gladstone Mackay</td> </tr> <tr> <td>South Australian</td> <td>Tonsley/Marion (a growth area) (interest meeting)</td> </tr> <tr> <td>Victoria</td> <td>Torquay/Leopold (exploring opportunities)</td> </tr> <tr> <td>Tasmania</td> <td>Launceston (exploring opportunities)</td> </tr> </table> <p><i>New members are sought in all of the above areas. So if members have friends or family in any of these areas please let National Office know of their contact details.</i></p> <p>Development Teams</p> <p>In areas where there are no established Development Teams eg NSW, the Area National Councillors together with Zone Councillors and any other interested members</p>	Australian Capital Territory	Yerrabi - Gungahlin (interest meeting)	New South Wales	An evening club in Grafton Iluka (exploring opportunities)	Queensland	Helensvale (Gold Coast) (exploring opportunities) Bundaberg Gladstone Mackay	South Australian	Tonsley/Marion (a growth area) (interest meeting)	Victoria	Torquay/Leopold (exploring opportunities)	Tasmania	Launceston (exploring opportunities)
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are asked to form a Development Team and explore potential areas for creating new VIEW Clubs.

5. WORKING GROUPS

The following papers were circulated prior to the meeting.

5.1

History Working Group

Club History – Club closure

In order to assist in the archiving of our history the following may be of assistance on club closure:

- a. Club Charters – to be sent to National Office. These will be scanned and stored digitally by the History Group.
- b. Committee ribbons – can be disposed of.
- c. Committee badges – to be returned to National Office
- d. Unused stationery – current stationery, keep for own use or distribute among other clubs. Out of date stationery, recycle as notepads.
- e. Photos – sort through them – keep any significant events, decade birthdays, special functions, inaugurals and closures, new committees. Remove from album if possible; place in an envelope and send to NO. Photo albums containing normal day-to-day functions should not be sent to National Office as there is no capacity to store these.
- f. If a VIEW member is able to scan any photos and place them on a USB or email them this would greatly assist.
- g. Club memorabilia and photo albums cannot be stored but a club may wish to discuss with their local library or Historical Society the opportunity to archive these. This may also be photographed and copies of photos emailed to view.historymatters@gmail.com.

Zone and National Councillors are reminded that details of club inaugurals and closures need to be recorded on the relevant History form and forwarded to view.historymatters@gmail.com. This information is necessary to maintain our database of clubs.

If a VIEW member is able to scan any photos from club closures or inaugurals and place them on a USB this would greatly assist. Alternatively they can be emailed as attachments to view.historymatters@gmail.com.

5.2

Website & Social Media

Website

Update details

The Working Group reminds VIEW Clubs that now is the opportune time to update your **Club webpage advising of changes to:**

- **Club Contact Details (name, phone and email)**
- **Meeting Details (date, time and venue)**

Clubs who have a PO Box may like to add this for the convenience of other clubs who wish to use snail mail.

Clubs are also reminded that contact details may be used by other businesses to make contact with their club with offers, sales etc. Details listed on the website are in public domain and members' private addresses (email/postal) should not be listed.

	<p style="text-align: center;">Club News – Not only for past events</p> <p>Clubs are encouraged to not only post information about past events but to share information about upcoming events/activities. Posting information about upcoming events encourages visitors to attend and may result in them joining your club!</p> <p>The Club Secretary (or Web Contact) should review the Club’s page and advise any changes to admin@view.org.au.</p> <p style="text-align: center;">Area/Zone (State/Regional) News</p> <p>Councillors are reminded that News/Event items from their area will be listed under State news. State news items are then available to <u>all Clubs</u> in that State. These should be sent to admin@view.org.au. Share what your club has been doing, eg Zone Conference, Zone/Area fundraising/information day, etc.</p> <p>Social Media</p> <p style="text-align: center;">Facebook</p> <p>VIEW Clubs with a Facebook page are encouraged to advise the Website & Social Media Working Group of their Facebook link so it can be added to their web page. (admin@view.org.au).</p> <p>Members are reminded that they should ‘Like’ VIEW Clubs of Australia Facebook page as well as other VIEW Club Facebook pages such as those of Sister Clubs or other clubs in their Zone/Area.</p> <p>For help in setting up a Facebook page please refer to “www.view.org/resources/how-to-help” section of the website.</p> <p>Please Note</p> <p>When sending items to be added to the Website (Club and State/Regional), the Website Working Group would appreciate Clubs adding in the Subject line the State before the club's name. eg NSW Snake Gully VIEW Club</p> <p>Clearly identify individual photos. If unsure of renaming photos identify the individual photo with the camera/phone coding that shows on the photo</p> <p>Please indicate where on the site the items are to be added or changed:</p> <p style="text-align: center;">About, Where, When, Contact, Club News or upcoming events</p> <p>Reminder – It is important for Clubs to add “Club News” regularly to their webpage. Updates to Facebook should also be reflected on their Club webpage. In this way Clubs keep their members and others informed and up to date with current events and activities. Clubs should send information about current events and activities including articles and photos to: admin@view.org.au.</p> <p>Clubs may like to refer to the “Checklist – Updating Club Page & Sending Stories/Photos” for Club pages.</p>
<p>5.3</p> <p>Future</p> <p>VIEW</p> <p>Working</p> <p>Group</p>	<p>FoVWG has reviewed the COVID Safe protocols for all clubs returning to venues to ensure they will be meeting in a safe, secure environment. The protocols and guidelines are available at http://view.org.au/news/.</p> <p>FoVWG is currently reviewing and updating the Club and Councillor Handbooks for 2022-23.</p>
<p>6. GENERAL BUSINESS</p>	

<p>6.1 Update Zone Councillor 2020-21</p>	<p>National Council unanimously ratified the appointment of the following Zone Councillors for 2021: Aletia Norman – NI01 - New England and North Central NSW area Jill Mason – NJ02 - NSW Northern Rivers</p>
<p>6.2 National Executive Nomination</p>	<p>The National Executive 2022-23 Nomination pack was provided to National Council. National Executive 2022-23 will be announced at National Convention.</p>
<p>6.3 Name Change – Dubbo Evening VC & Abermain Evening VC</p>	<p>National Vice President Beryl Pike advised that a request had been made (accompanied by a copy of Club Minutes evidencing agreement of majority of members) for: Dubbo Evening VIEW Club (Zone NH02) to become a day club and be known as Dubbo VIEW Club and Abermain Evening VIEW Club to become a day club and to be known as Abermain VIEW Club. Carried unanimously</p>
<p>6.4 Closed Clubs</p>	<p>National Council noted with regret that the following club/s had closed since the October 2020 National Council meeting: Cooma Day (AA); Hornsby (NC); Sussex South (NG); Wollondilly Evening (NB) Clubs are reminded that the decision to close is only to be made in consultation with the National Executive, National Councillor and Zone Councillor.</p>
<p>6.5 Inspiring Women of VIEW</p>	<p>During 2021, VIEW will be seeking member’s stories to share with others and honour the inspiring women of VIEW.</p> <p>Our Aim: To gather and compile stories of VIEW members throughout Australia – Interesting, informative stories about VIEW members in their communities in each Area/State – these will form a library of VIEW stories, ready for media opportunities.</p> <p>To enable us to:</p> <ul style="list-style-type: none"> • Create a greater awareness of VIEW in the community • Inform others about what VIEW does and how VIEW supports Australian children’s education through The Smith Family. • Inspire others to join VIEW • Recognise members’ valuable broad ranging contributions • Share Member/club profiles through social media/website news (encouraging others to the website) • Provide some content for VIEW Matters Magazine • Provide (a library) interesting stories about VIEW volunteers, VIEW events, fundraising activities, ways that members enjoy themselves and being together as a club • Acknowledge and celebrate the outstanding contribution made by women to VIEW and The Smith Family since its inception. <p>In the February Mailout, Clubs will be provided with this request including a link to an online response gathering document. Members are encouraged to add their stories via the link https://docs.google.com/forms/</p>

	d/e/1FAIpQLScdf0sKpfuRkklhMA5103fS659wTXcKSbEojZfiQpBIrHG7IQ/viewform?usp=sf_link
6.6 MP Meetings and contact for 2021	<p>Jo Gray noted that the National Councillors will continue to make contact and meet with their Local, State and Federal representatives in 2021 by emailing letters of introduction to their Local Council representatives, and State/Federal Members of Parliament.</p> <p>The letters include local information about the number of VIEW Clubs and members in their Area, and the number of <i>Learning for Life</i> students supported by those clubs. The aim of the letter is to inform Local Councillors and MPs (about VIEW, what we do and how we support The Smith Family's work in our communities), and request a face to face meeting to discuss VIEW and how they, the representative, can help in profiling VIEW Clubs to others in the community.</p> <p>When speaking to Local/State/Federal Representative/s National Councillors are asked to cover the following topics:</p> <ul style="list-style-type: none"> • Suggestions from representatives as to ways of promoting VIEW in their community • Posting to Representative Facebook/Website/Newsletter/Flyer • Placing VIEW Club contact details onto Community Website/Noticeboard • Local Community Fair Day – to potentially hold a stall and promote VIEW • Grants which could help VIEW Clubs and • Support which could be provided to local VIEW Clubs eg printing/photocopying, stamps, guest speakers, promoting events on their website/newsletters
6.7 National Councillor PowerPoint	<p>Maryanne Maher briefly took National Councillors through an example of the National Councillor PowerPoint provided on their USBs including talking points. These presentations contain Area specific information as well as important National messages. National Councillors were advised to provide a copy to the Club, which can be distributed to members to help ensure that all members have an opportunity to review the information, especially for those unable to attend her face-to-face presentation. Zone Councillors, can if they wish, also present this presentation. They should contact their National Councillor or National Office for a copy.</p>
6.8 1st Delegates Meeting PowerPoint	<p>Maryanne briefly spoke about the 1st Delegates Meeting PowerPoint which has been updated for 2021. This will be emailed to all Councillors/Advisors for use at the 1st Delegates meetings to be held in March. Councillors are advised that this should be sent (PDF) to Club Delegates/Presidents for pre-reading. Freeing up valuable discussion time.</p>
6.9 Councillor expenses	<p>Olga reminded National Councillors as to claimable expenses and key dates for 2021. Councillors were provided an updated Expense Claim Form and Cashbook for 2021.</p>
6.10 Patron	<p><i>At the National Council Meeting a paper was presented regarding the appointment of a VIEW Patron.</i></p> <p><i>Anne-Louise presented the exciting news that Her Excellency Mrs Hurley had accepted VIEW Club's invitation to be VIEW Clubs of Australia's Patron.</i></p> <p>Mrs Hurley's background is in education, being a former school teacher and having synergy with our work and what VIEW does. She is passionate about Australian Children's education.</p>

The Governor-General and Mrs Hurley take on patronages that are close to their hearts enabling them to advocate on behalf of these organisations. They are great ambassadors, excellent networkers and connectors. They have a significant program of engagement throughout Australia and bring a contemporary and genuine style to the office.

We believe that adding VIEW to Mrs Hurley's list of patronages, would give our organisation significant notoriety and being similar to those already listed we would be able to demonstrate:

- a clear focus on relevant issues or interests of national significance
- a significant record of achievement over the last 60 years; and
- sound financial management and strong governance arrangements.

Anne-Louise explained the history of events in the lead up and resulting in an approach being made to Mrs. Hurley.

Background:

In 2014 – National Council endorsed in principle that VIEW Clubs of Australia seek to engage a Patron to assist in the continuing growth of the organisation by raising VIEW Clubs' profile.

In 2015 – (Clubs and members were encouraged to submit names) National Council selected a shortlist of five prominent women which were then approved by The Smith Family Board.

In 2016, a formal approach was made to each of the selected candidates in the order as selected by National Council. National Council was requested to keep names of candidates in confidence.

In 2017 Maryanne Maher advised that the list of five women identified by the 2014-15 National Council as suitable VIEW Patrons had all been approached. Unfortunately, not one of the five listed had accepted the invitation. National Council then agreed with the recommendation of the Executive and Future of VIEW Working Group, that the matter of a VIEW Patron be revisited in two years.

In 2020 at the VIEW 60th Anniversary reception held at Government House, VIEW National President had an informal conversation with Mrs Hurley in regard to the search for a Patron of VIEW, resulting in Mrs. Hurley expressing interest. This informal conversation was then raised with National Council at their October Zoom meeting. National Council responded favourably to a formal approach being made to Her Excellency, Mrs Hurley

The proposal of Her Excellency Mrs Hurley as VIEW Patron was then approved by The Smith Family Board.

A formal invitation was sent to Her Excellency Mrs Hurley inviting her to become the Patron of VIEW Clubs of Australia.

Her Excellency Mrs Hurley was delighted to accept our invitation commencing March 2021.

Following the provision of the background information,

Marg Woodhouse moved that Her Excellency, Mrs Hurley be ratified as VIEW Clubs of Australia's Patron from February 2021. The term of Patronage being determined by the Patron's term in office which is expected until Mid-2024.

Seconded Evelyn Berg

Accepted Unanimously

	Clubs to receive formal notification of this in the March mailout
7. NATIONAL OFFICE UPDATE	
Clubs are reminded that they have <i>already been furnished with some of the following information</i>	
Diamond Jubilee Raffle – winner	<p>Congratulations to Terri Craig Brendale Evening VIEW Club, QLD on winning the Diamond Jubilee Online Raffle. Over \$35,000 was raised for The Smith Family and close to 6,000 tickets were sold</p> <p>Thanks extended to all who purchased a ticket.</p>
Toy & Book Appeal	In 2020 VIEW Clubs' donations to The Smith Family's Toy & Book appeal was \$43,000. Thanks to all our generous VIEW members.
2021 TelethonSA Melisi Projects Home Lottery	<p>This year VIEW Clubs supporting The Smith Family has been invited as one of 23 charities to participate in the TelethonSA lottery.</p> <p>TelethonSA is an iconic South Australian brand proudly supporting South Australian Charities. Over 60 years they have raised over \$30m for a wide range of participating charities.</p> <p>The prize pool value \$656,000 with first prize being a Melisi Projects Home at the Square at Woodville West with a \$20,000 voucher from Tase Furniture (RRP). There is an Early Bird Prize – New MG Core2 (valued at \$17,000). Early Bird Prize purchases close on Sunday 16 May.</p> <p>The Lottery is open to all VIEW members in all states from Friday 5 March to Sunday 20 June. Tickets are \$10 each and purchases will be handled online at the lottery's website. Clubs will be sent more information in the February mailout.</p>
International Women's Day (IWD) events throughout Australia	<p>Many regional areas and individual clubs are busy arranging International Women's Day events for 8 March 2021. This year's theme is #ChoosetoChallenge.</p> <p>The 2021 IWD campaign theme is drawn from a notion of 'A challenged world is an alert world.' We can choose to challenge and call out gender bias, distribution and stereotypes. From challenge comes change, so let's all choose to challenge. (www.internationalwomensday.com/theme)</p> <p>Members are encouraged to support their club and Zone/Area IWD functions and invite other women in the community to join them. For updates on IWD events in your Zone/Area, contact your Zone or National Councillor or Advisor or check the website (your Club page has a list of all advised events in your State).</p> <p>Event organisers are asked to submit articles and photos of their events to The Editor VIEW Matters (view@thesmithfamily.com.au) by 15 March.</p>
VIEW Gold Coast Gala dinner - 7 May 2021	<p>Call out to all Queensland VIEW members – come along to the Gold Coast Gala dinner</p> <p><i>It's time to shake off the lockdown blues, put on a sparkling glam frock, grab your partners/friends and your party shoes... get ready to dance the night away!</i></p> <p>All VIEW Members and their friends are welcome to come to this fun evening at Southport Sharks.</p> <p>There will be exciting entertainment, guest speakers, and chance to win some wonderful raffle prizes as well as lucky door prizes.</p> <p>Accommodation available at Mantra at Sharks (Book online 15% discount use promo CE2021) mantra.com.au/sharks or phone (07) 5603 3200.</p>

	Clubs are encouraged to book a table. For more details and to book contact NC Evelyn Berg ncqc01view@gmail.com – 0418 653 642.
National Convention – Adelaide (10-12 September 2021)	<p>Registration for National Convention 2021 is open with attendees already over 130! Everyone is looking for a fun holiday in Australia this year, so members are invited to grab their friends and come to VIEW National Convention in Adelaide 10-12 September.</p> <p>Convention will be held at Adelaide Convention Centre and consists of:</p> <ul style="list-style-type: none"> • Two packed conference days (Friday and Saturday) with amazing guest speakers • You can choose between 2 themed social dinners “Under the big top” and “Wine women and song”. • Gala Dinner – “Divine Divas” promises to be a spectacular glitzy glam night! • We will be taking the opportunity to celebrate VIEW’s 60th Anniversary that we sadly missed out on last year • Grand Celebration on Sunday... as well as other fun surprises! <p>Convention is also a great opportunity to meet and make friends with other VIEW members from around Australia...</p> <p>All members are invited to attend especially if they haven’t attended a National Convention before. Club President’s/Committees are asked to ensure that all new members are aware of the event and are invited.</p> <p>Registration packs are available of view website at http://view.org.au/events/national-convention-2021/.</p>
National and Zone Councillor 2022-23 – Nominations are now open	<p>Club members who have held a committee position are asked to consider stepping up to Zone Councillor positions. The Zone Councillor is the first point of contact for VIEW Clubs and support for clubs in her local area.</p> <p>National Councillors support/mentor their Zone Councillors and become more involved in the running of VIEW Clubs of Australia as part of VIEW National Council.</p> <p>Training is provided for both Zone and National Councillors. Nomination forms are available at http://view.org.au/resources/forms/.</p>
Succession Planning	National and Zone Councillors are reminded to consider VIEW Members to replace them for the 2022-23 term. Relevant nomination forms are available on the website.
Making a Difference Award Nominations	Recipients of November 2020-January 2021 “Making a Difference Awards” have been recognised on the website (view.org.au). Clubs are able to nominate deserving members until July 2021. Information on nominating a member and the nomination form is available on the website (http://view.org.au/resources/awards-and-competitions/).
Annual Subscriptions due 31 March 2021	<p>Members are reminded that Annual Subscriptions are due in the first quarter of 2021. Clubs are asked to pay the bulk of member subscriptions collected by this due date.</p> <p>Annual Subscriptions can be paid directly into the club account even if members are unable to attend a meeting. When making payments in this way members should include their name and description of payment eg Marg Jones Subs.</p> <p>Annual Subscriptions are due by <u>31 March 2021</u>. If a club requires an extension of time for payment, please contact National Office (view@thesmithfamily.com.au).</p>
Committee Lists due now	Representatives assisting with Election/AGM meetings should update/complete the Committee list and return same to Zone Councillor or National Office by due date

	<p>28 February 2021 or as soon as possible after a postponed AGM/Election meeting. Clubs should ensure they notify National Office of any meeting postponements.</p>
<p>My Smith Family portal</p>	<p>With new members stepping up to Club Committee in 2021, we would like to remind those Clubs sponsoring <i>Learning for Life</i> students of the availability of The Smith Family My Smith Family portal. My Smith Family works on any devices, e.g. computers, tablets and phones.</p> <p>This portal allows you to:</p> <ul style="list-style-type: none"> • download The Smith Family sponsorship receipt/s; • review and download your <i>LfL</i> student/s profiles; • communicate by writing to your <i>LfL</i> student/s. <p>For more information please read the enclosed “<i>Helpful Tips for My Smith Family</i>” and “<i>My Smith Family Portal guide</i>” available on view.org.au/resources/organisational-information.</p>
<p>Club Statements</p>	<p>VIEW Clubs have been issued their annual (Calendar year) Statement, sent as part of the January mailout to Treasurer’s. This statement is to allow Club Secretary and Treasurer to reconcile their Club’s payments.</p> <p>The Statement includes all transactions recorded in VIEW accounts system from 1st January 2020 through to 31st December 2020. This statement details anything processed as a stock order, including new member joining fees and purchases of any VIEW merchandise. This statement does not include donations, annual membership subscriptions or <i>Learning for Life</i> sponsorships.</p> <p>If a club does not receive a Statement, the Club’s balance as at 31st December 2020 is zero and No further action is required.</p> <p>Please ensure that Club pays any outstanding invoice/s ASAP.</p>
<p>Cashbook</p>	<p>VIEW Electronic Cashbook</p> <p>Club Treasurers are encouraged to use the Electronic Cashbook for easier record keeping.</p> <p>VIEW Electronic Cashbook 2021 is available for downloading at www.view.org.au/resources/committee-information together with step by step Electronic Cashbook Guide.</p> <p>VIEW Cashbook (hardcopy)</p> <p>National Office understands that not all Treasurers will wish to use the electronic cashbook and prefer to use the hardcopy version. Previously all clubs received a hard copy cashbook regardless of the Treasurer’s wish to use the electronic version. If the hardcopy version of the VIEW cashbook is required, the Request form enclosed with the Treasurer’s January mailout should be completed and sent/emailed to National Office view@thesmithfamily.com.au.</p> <p>Please note: The hardcopy VIEW Cashbook will be sent to the Club’s address only upon receipt of the club’s completed request.</p>
<p>Cashbook Training via Zoom – during March 2021</p>	<p>Last year, Zoom training was trialled in Victoria for Club Treasurers/Assistant Treasurers in Areas VA and VC. This training was well received providing Club Treasurer’s more information on how to complete their Cashbook (Electronic or hard copy) as well as more insight into the Audit process.</p> <p>Following on from this successful trial, online Cashbook training sessions will be provided in March for all Club Treasurer’s/Assistant Treasurer’s and other interested Committee members. Dates and times have been emailed to Clubs</p>

	and Treasurers. If you are interested please ask your Club Secretary and/or Treasurer for more information.
Contacting National Office	Please note that the best way to contact National Office is by sending an email to view@thesmithfamily.com.au . If you phone and leave a message, it may not be retrieved for several days if the person you are calling is working from home. The mailbox however is monitored by both Linda and Olga.
VIEW and The Smith Family Logo usage	<p>It has come to the attention of VIEW National Office that the VIEW Club logo is being used incorrectly. The logo consists of a symbol “circle of women” and words which should never be decoupled, reshaped or recoloured. If a club would like to use a VIEW Club logo they are requested to contact National Office to receive official versions for their use.</p> <p>VIEW Clubs are also reminded that they should not use The Smith Family logo for any promotion without requesting permission through National Office. National Office will then seek permission from The Smith Family communications team.</p> <p>Clubs are encouraged to use the words “A valued part of The Smith Family” in place of using The Smith Family logo.</p> <p>Clubs can also request a VIEW letterhead template in place of using pre-printed hardcopy VIEW letterhead if they so desire. By using this template letters/correspondence are ready to email quickly and do not require printing.</p>
2022 Celebrating The Smith Family’s Centenary - 100 years!	<p>The Smith Family will celebrate 100 years in 2022 and are busy planning their celebrations which will be shared with VIEW Clubs later this year.</p> <p>However, we know Clubs like to start planning early so you may like to choose a month in 2022 – for your club to celebrate in style – and stay tuned!</p>
8. Learning and Development	
Caitlin Dickon Media Advisor	Caitlin provided training to National Council on VIEW in the media. She spoke about what makes a good story and how to be an effective communicator.
Leonie Green Head of State & Territory Operations	<p>Leonie Green provided an update on The Smith Family coping with COVID-19 including families and staff. She also spoke about the Growing Careers Program which was funded in the federal budget October 2020.</p> <p>Funding from the Commonwealth Government has enabled an exciting opportunity – the Growing Careers Project. Over a four year period, The Smith Family will work in close collaboration with selected schools to deliver this project.</p> <p>The Growing Careers Project will create opportunities for many students to participate in multiple career programs and activities across their secondary school years to acquire the skills, knowledge, attitudes and behaviours they need to thrive in their lives beyond school. This project will significantly expand the delivery of these programs and activities in our partner schools nationwide.</p> <p>Overall, the project aims to:</p> <ol style="list-style-type: none"> 1. Support students facing disadvantage to complete Year 12 and increase their career prospects 2. Test and evaluate a new strategic approach in providing careers learning for young people over multiple years while they are still at school.

9. OTHER BUSINESS	
Area Update	National Councillors gave a brief update on what was happening in their area.
Dates Of Next Meetings	National Executive meeting – 12 March, 8 April, 14 May National Council meeting – Sunday 16 May

Summary of Decisions at National Council Meeting

February 2021

Area of Work	Decision, Policy and/or Procedure	Agenda Reference
Sub-Committees	Resolutions - time to vote	4.1
General Business	Zone Councillor Ratification – Aletia Norman NI01, Jill Mason NJ02	6.1
General Business	Name Change - Dubbo VIEW Club, Abermain VIEW Club - NSW	6.3
General Business	Inspiring Women of VIEW	6.5
General Business	VIEW Patron	6.10
National Office Update	National Office Update	7.1