

**VIEW National Office**

## **MEMORANDUM**

**To:** All VIEW Clubs  
**From:** National Manager  
**Date:** 23 September 2020



### **Re: VIEW Club Elections and AGMs 2021**

There have been a number of queries regarding Committee Elections and AGMs for 2021 in light of the uncertainty due to COVID-19.

Many States and Territories are allowing moderately sized groups to meet (while complying with restrictions) however many are unable to meet, for varied reasons.

Clubs should prepare for their annual elections in the usual manner but be aware that the 2021 election/AGM meeting may need to be postponed. Nomination forms should be emailed to encourage members to take on committee roles.

### **Options for Elections**

#### **1. Normal Election/AGM Meeting**

Election/AGM to be held at the first meeting held in 2021 with committee taking office thereafter. Proxy forms to be distributed to members where venue does not allow all members to attend should a ballot be required.

#### **2. Postponed Election/AGM Meeting**

Some clubs may not be able to hold a meeting in January/February as per normal. These clubs should hold their Election/AGM meeting at their first meeting in 2021.

If Clubs are not able to hold an Election/AGM the 2020 Committee may continue in their positions until such time as an Election/AGM is held.

### **Annual Committee List**

Clubs who hold their normal club election/AGM should complete and return their Committee List to National Office by 31 March 2021. Clubs who are forced to postpone their Committee Election/AGM are requested to advise National Office of the circumstances and expected meeting date

Committee Lists are needed to ensure that all correspondence and contact details of the club are accurate for the year.

**Please note:** Clubs are encouraged to invite a local Past Senior Officer or past Club President or other VIEW Club President in the Area to chair their AGM to comply with relevant COVID restrictions.

### **Zone Councillors are not required to attend AGMs in their Zone.**

Warm regards,

A handwritten signature in black ink, appearing to read 'Maryanne'.

**Maryanne Maher**  
National Manager