

REGISTRATION FORM

Please forward your completed form to: **Ozacom+**
 PO Box 104, RBH Post Office QLD 4029 | Email: ozacom@ozacom.com.au
 Toll Free within Australia: 1800 814 611 | Tel: 07 3854 1611 | Fax: 07 3854 1507

Step 1: Contact Details

Surname:	Given Name:	Title:
VIEW Club:	Other Organisation:	
Mailing Address:		
City:	State:	Postcode:
Telephone:	Mobile:	
Email:		
Dietary Requirements if any:		

Emergency Contact Details

Surname:	Given Name:	Relationship:
Telephone (business hours):	Telephone (mobile/after hours):	

Step 2: Convention Registration

Event & Date	Function	Venue & Location	Cost
Pre-convention Thursday 9 September, 2021	The National President's Dinner - <i>Open only to:</i> • Past and Present Executive, • Past and Present National & Zone Councillors or • by invitation only	Stamford Plaza, Crystal Room 150 North Terrace, Adelaide	<input type="checkbox"/> \$ 95.00
Conference Day 1 Friday 10 September, 2021	Plenary Session: "Forum of Inspirational Australians"	Adelaide Convention Centre Halls M&N North Terrace, Adelaide	<input type="checkbox"/> \$ 100.00
Conference Day 2 Saturday 11 September, 2021	Plenary Session: Voice of VIEW and "Writer's Festival"	Adelaide Convention Centre Halls M&N North Terrace, Adelaide	<input type="checkbox"/> \$ 100.00
 Special Conference Package Conference Day 1 & Day 2 Friday 10 & Saturday 11 September 2021		Adelaide Convention Centre Halls M&N North Terrace, Adelaide	<input type="checkbox"/> \$ 190.00
Subtotal Step 2: \$			_____

Step 3: Social Functions

Event & Date	Theme	Venue & Location	Cost
Social Dinner (please select Option 1 or 2): Friday 10 September, 2021			
Option 1	"Wine, Women and Song"	Hotel Grand Chancellor, Ballroom 65 Hindley Street, Adelaide	<input type="checkbox"/> \$ 90.00
Option 2	"Under the Big Top"	Mercure Grosvenor Hotel, Ballroom 125 North Terrace, Adelaide	<input type="checkbox"/> \$ 90.00
Gala Dinner Saturday 11 September, 2021	"Divine Divas"	Adelaide Convention Centre Halls L,M&N North Terrace, Adelaide	<input type="checkbox"/> \$ 155.00
Seating preference for the Gala Dinner I would like to sit with: (Only select 1 option)			
<input type="checkbox"/> Past Senior Office Bearer, Year: _____		<input type="checkbox"/> VIEW Club: _____	
Grand Celebration Sunday 12 September, 2021	Grand Celebration	TBA	<input type="checkbox"/> No charge
Subtotal Step 3: \$			_____

Step 4: Accommodation. Please note more options may be available online during the registration process.

Accommodation	Room Type	*Early bird Special* Room only rate per night <small>*Available for booking up to 8/7/21</small>	Room only rate per night	Including one breakfast	Including two breakfasts
Mercure Grosvenor (4★)	Mercure Standard Queen	\$99.00	\$109.00	\$129.00	\$149.00
	Mercure Superior Twin	\$99.00	\$129.00	\$149.00	\$169.00
Stamford Plaza Adelaide (5★)	Superior City View King or Twin			\$179.00	\$199.00
Hotel Grand Chancellor (4.5★)	Executive King or Twin Room		\$175.00		
Oaks Adelaide Embassy Suites (4.5★)	1 Bedroom Deluxe		\$179.00	\$199.00	\$219.00
	2 Bedroom Deluxe		\$249.00	\$269.00	\$289.00
Oaks Adelaide Horizons Suites (4.5★)	1 Bedroom Deluxe		\$179.00	\$199.00	\$219.00
	2 Bedroom Deluxe		\$249.00	\$269.00	\$289.00
Hotel Preference:		Sharing with:			
Room Type:		Bedding Configuration: Single/Double or Twin (2 Beds)			
Check in:		Check out:			
DEPOSIT DETAILS					
A one night deposit is required to secure and confirm your accommodation. On this form, you can request the payment to be made by either cheque or direct deposit. To protect your credit card security and meet PCI compliance, if you are wishing to pay by credit card, please proceed to our online portal or alternately tick the box for credit card payment below and one of our team will contact you via telephone to complete your transaction. In ticking this box the accommodation venue may charge the equivalent of one night's accommodation to your credit card prior to arrival. (An imprint of your credit card will be required upon check in and your full account is to be settled with the hotel on departure. NB No monies will be debited from your credit card by Ozaccom+ for accommodation.) Alternately, if you are paying the one night deposit requirement by cheque, tick the cheque payment box and insert the accommodation deposit of one night where stated in section 6 and include this amount in the cheque total. International delegates choosing to pay by cheque must provide an international bank draft in Australian Dollars and drawn on an Australian Bank and Branch.					
Subtotal Step 4: \$ _____					

Step 5: Air Travel Requests

Ozswings Travel, a division of Ozaccom+, has been appointed to assist delegates with their travel needs. By completing the below, an Ozswings consultant will contact you to discuss the flight options available for your intended travel. Alternately please contact Ozswings on 1800 814 611. Travel Management fees apply.

Departure Airport:	Departure Date:	Departure Time:
Return Airport:	Return Date:	Return Time:
Airline:	Frequent Flyer No.:	Class of Travel:

Step 6: Payment

Convention Registration	Subtotal Step 2	\$ _____
Compulsory Registration Fee		\$25.00
Social Functions	Subtotal Step 3	\$ _____
Accommodation Deposit (1 night deposit)	Subtotal Step 4	\$ _____
Total (Including GST)		\$ _____
If paying by credit card please note a financial management fee will apply (noted below)		
<input type="checkbox"/> Credit Card* A representative from Ozaccom+ will call you to process payment over the phone. Please provide your contact number: (____) _____; _____ *Financial management fee of 3.3% per Mastercard/Visa and 3.85% per AMEX	<input type="checkbox"/> Cheque Payments: (Payable to Ozaccom Pty Ltd)	<input type="checkbox"/> Direct Deposit Bank transfer in AUD to: Ozaccom Pty Ltd Account No: 122 442 692 BSB 633-000 When your payment has been processed, please forward a copy of the bank transfer receipt and your invoice by email to ozaccom@ozaccom.com.au or fax to 07 3854 1507 so that we can identify your payment when received.

Terms & Conditions

Registrations close at 12.00 noon Monday 16 August, 2021. Please note that final bookings and payments must be made by this time. The \$25 Registration Fee is non-refundable in any circumstance. This fee assists VIEW to cover administrative costs associated with the Convention.

- If you cancel **BEFORE 16 August 2021** a \$25.00 registration fee will be charged for ALL cancellations initiated by you the delegate notified in writing direct to Ozaccom+, not VIEW National Office. The balance of monies paid by you will be refunded directly to you.
- If you cancel **AFTER 16 August 2021** this will result in all monies paid by you being forfeited including the \$25 Registration Fee. In the event of late cancellation by you, tickets may be on sold by you to another delegate. However, this will incur an additional \$25.00 administration fee (name change) and Ozaccom+ MUST be notified PRIOR to Monday 6 September 2021. All cancellations, refund requests and name changes must be submitted in writing direct to Ozaccom+, not VIEW National Office.

Refer to Registration Pack for full Terms & Condition.

Accommodation: All accommodation room rates include GST, are listed in Australian Dollars and are valid for the convention only if booked through Ozaccom+. Rates and all information are current at time of printing and may be subject to change without prior notification. Accommodation bookings made within 30 days of the guests check-in date may be subject to further terms & conditions and hotels may charge a credit card fee. Cancellations made within 7 business days prior to arrival will incur a penalty. It is at the hotel's discretion as to the cancellation penalty charged. All cancellations must be made in writing to Ozaccom+. Written confirmation will be advised by email - if no email address supplied, a confirmation letter will be forwarded by post. Accommodation Tax Invoices will be issued by your chosen hotel upon checkout.

Credit Card Payment: Credit card payments for registrations will appear as Ozaccom PTY LTD on your statement.