

January 2021 Mailout



Happy New Year to everyone!

Enclosed with this note is your first mailout from National Office for 2021. We ask Club Secretaries to make themselves familiar with the contents, note down deadlines and also inform members, to keep them up to date.

Welcome to 2021 – from VIEW Executive - An exciting year ahead

New individualised Club letter from VIEW Executive. We encourage you to share this information with all Club members.

Membership List Update (Club Secretary/Treasurer)

Enclosed, on **PINK** paper, is your Club's current Membership List together with the procedures to update this information and late notification form. We request that you read these documents and update the Membership List - **Due back to National Office by 31 March.**

Service/Decade Pin Check List and Order Form (Club Secretary)

Enclosed, on **GREEN** paper, is your club's Service/Decade Pin Check List and Order details together with a covering message. Please read these documents carefully for details of the Service/Decade Pin ordering procedure. Remember to allow at least 1 month for order fulfilment and check mailout dates to avoid disappointment.

Joyspreader Gifts (Club Secretary/Treasurer)

Updated flyer of Joyspreader gifts for 2021. Joyspreader gifts help kids in need reach their potential by supporting real learning programs and resources that help thousands of disadvantaged children make the most of their education and their future. Please note that VIEW Clubs can only donate to those Joyspreader Gifts listed in the flyer.

Mailout dates 2020 (Club Committee)

25 January	25 February	25 March	22 April	27 May	24 June
	22 July	26 August	21 October	25 November	

Please note that there will be no mailout in September due to VIEW National Convention.

Club Secretaries and Treasurers are encouraged to diarise these dates so that they are aware of when orders will be sent from National Office.

Updated Forms 2021 (Club Committee)

All forms have been updated on the website for 2021 (<http://view.org.au/resources/forms/>). Club Committee members are asked to destroy/delete old versions of forms held and download new 2021 versions for use.

For Club Treasurer:

Club Treasurers will receive a separate package addressed to them via the Club address. Please pass this package to them as soon as possible as it contains specific information and time sensitive requests.

For Publicity Officer:

Enclosed is a copy of the “**New Year, new you.... join VIEW!**” media release. The beginning of the year is an excellent time to be inviting new members to your club. To assist in recruiting local members we encourage you to use this media release now! Available in both long and short versions. Enclosed here is the long version, both versions will be available on the website. (<http://view.org.au/resources/media-releases/>)

Coming Soon - Inspiring Women of VIEW

We are keen to capture and compile interesting and informative stories about VIEW members in their communities in each Area/State. These will form a library of VIEW stories, ready for media opportunities. More information about to share your stories coming soon....

As always, electronic copies of this mailout will be available on the website (<http://view.org.au/resources/mailouts/>).

If you have any queries or concerns about the content, please contact your National or Zone Councillor or email view@thesmithfamily.com.au.

Yours faithfully,

Linda Custer
Office Coordinator - VIEW